



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Filinvest Road, Diliman, Quezon City, Metro Manila 1100
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E-mail: ati@ati.da.gov.ph, www.ati.da.gov.ph

PURCHASE ORDER

SUPPLIER: **RIELOU GENERAL MERCHANDISE**

ADDRESS: BLK. 1 LOT 1 & 2 SOCORRO AVE BUENSUCESO
HOMES III MARCELO GREEN VILLAGE PARANAQUE

TIN: 182-033-951-001

P.O. No.:
DATE:

2021-10-168
4-Oct-21

MODE OF PROCUREMENT:

SHOPPING 52.1B

Gentlemen:

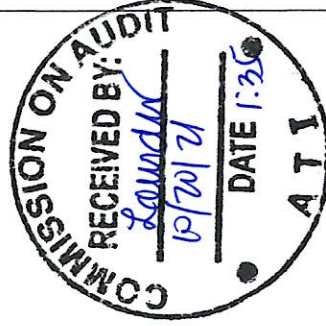
Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: **ATI, Diliman, Quezon City**

Delivery Terms: **30 WORKING DAYS**

Payment Term: **LDDAP**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	ream	Bond Paper (A4)	10	211.50	2,115.00
	ream	Bond Paper (Long)	10	220.50	2,205.00
	box	Brown Envelope, A4, documentary	1	594.00	594.00
	pack	Cartolina assorted	50	16.20	810.00
	pack	Catalog Envelope	40	21.60	864.00
	pack	Clear Book A4	15	81.00	1,215.00
	ream	Clear Book Legal Size	15	76.50	1,147.50
	ream	Clear Folder with Slide Clip A4	30	21.60	648.00
	pack	Clear Folder with Slide Clip Legal	30	22.50	675.00
	pack	Construction Paper	30	43.20	1,296.00
	pack	Copy Paper (A4: 8.27 x 11.69", 80gsm)	15	270.00	4,050.00
	pcs	Copy Paper (Legal: 8.5 x 14", 80gsm)	15	270.00	4,050.00
	pcs	Crepe Paper assorted	10	81.00	810.00
	pcs	Envelope (Brown, A4)	30	12.60	378.00
	pcs	Envelope (Brown, Long)	50	12.60	630.00
	pcs	Manila Paper	50	12.60	630.00
	pack	Notebook Spiral	200	22.50	4,500.00
	pcs	Pad paper, Ruled	10	21.60	216.00
	pcs	Parchment Paper (8 1/2 x 11", 120 gsm)	30	130.50	3,915.00
	pcs	Photo paper (8 1/2 x 11")	20	87.30	1,746.00
	box	Planner/Organizer	5	666.00	3,330.00
	pcs	Record Book (100 leaves)	5	171.00	855.00
	pcs	Special paper (8 1/2 x 11", 120 gsm)	30	29.70	891.00
	pcs	Sticker Paper (A4, ink jet, 80 gsm)	30	66.60	1,998.00
	pack	Sticky Notes (2x3), 12 pads/pack	5	171.00	855.00
	pack	Sticky Notes (3x4), 12 pads/pack	5	175.50	877.50
	pcs	Vellum Paper A4	50	52.20	2,610.00
	pcs	Vellum Paper Legal	74	8.10	599.40
	pcs	White Folder (A4)	74	8.55	632.70
	pack	White Folder (Long)	10	87.30	873.00
	pcs	Battery AA, dry cell 2 pcs per blister pack	1	891.00	891.00
	pcs	Battery AA charger	10	88.20	882.00
	pcs	Battery AAA, dry cell 2 pcs per blister pack	10	351.00	3,510.00
	box	Ballpen Black 12 pcs/box	4	342.00	1,368.00
	box	Ballpen Black 50 pcs/box	5	882.00	4,410.00
	box	Sign Pen (0.5 needle tip, black) 12pcs/box	5	882.00	4,410.00
	box	Sign Pen (0.5 needle tip, blue) 12pcs/box	5	882.00	4,410.00
	box	Sign Pen (0.5 needle tip, red) 12pcs/box	5	882.00	4,410.00
	box	White Board Marker (Black, Fine) 12pcs/box	15	526.50	7,897.50
	box	White Board Marker (Blue, Fine) 12pcs/box	10	531.00	5,310.00
	box	White Board Marker (Red, Fine) 12pcs/box	10	535.50	5,355.00
	pcs	Pen Holder (Metal)	10	177.30	1,773.00
	box	Pencil (12 pcs/box)	15	67.50	1,012.50
	pcs	Pencil Sharpener Heavy Duty	3	661.50	1,984.50
	box	Permanent Marker (Black, fine) 12 pcs/box	10	531.00	5,310.00
	box	Permanent Marker (Blue, fine) 12 pcs/box	10	535.50	5,355.00
	box	Permanent Marker (Red, fine) 12 pcs/box	10	526.50	5,265.00
	pcs	Calculator (12 digits) big	5	423.00	2,115.00
	pcs	Digital table/desk clock, LED, modern, 24 or 12 Hour Display	3	432.00	1,296.00
	pack	Laminating film, legal, 20pcs/pack	20	175.00	3,500.00
	bundle	Ring Binder Plastic, 32mm (10pcs per bundle)	4	220.00	880.00
	bundle	Ring Binder Plastic, 7/16" (10pcs per bundle)	4	220.00	880.00
	pcs	Certificate Frame (8 1/2 x 11")	15	252.00	3,780.00
	pcs	Certificate Holder (2-fold, letter size, green with Gold ATI Logo)	280	135.00	37,800.00
	pcs	Personalized Plaques	15	1,611.00	24,165.00
	pcs	Staple Remover (Stainless Plier Type)	5	265.50	1,327.50
	pcs	Staple Wire (Heavy Duty 23/13) size 35	15	27.00	405.00
	pcs	Stapler (Heavy Duty, Big)	15	133.20	1,998.00
	pcs	Tape Dispenser	5	130.50	652.50
	pcs	Tape, double sided (24mm x 10 meters)	10	620.10	6,201.00
	pcs	Tape, masking (24mm x 50 meters)	24	21.60	518.40
	pcs	Tape, packaging tan (48mm x 50 meters)	24	18.00	432.00
	pcs	Tape, transparent (18mmx50 meters)	24	67.50	1,620.00
	pcs	Tape, transparent (24mmx50 meters)	20	67.50	1,350.00
	pcs	Glue, all purpose 300 grams	20	81.00	1,620.00
	pcs	Hotmelt Glue gun	3	346.50	1,039.50
	pcs	Hotmelt Glue stick	20	4.50	90.00





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 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pcs	ID Holder with Lace	200	34.20	6840.00
	pcs	Acrylic Stand	25	225.00	5,625.00
	pack	Cellophane, colored	10	72.00	720.00
	box	Clip Back fold 19mm, 12pcs per box	15	22.50	337.50
	box	Clip Back fold 25mm, 12pcs per box	15	22.50	337.50
	box	Clip Back fold 32mm, 12pcs per box	15	22.50	337.50
	pcs	Corkboard (12x24 in) with aluminum frame	5	864.00	4,320.00
	pcs	Correction tape, film based (5mm x 6m)	30	13.41	402.30
	pcs	Cutter knife heavy duty	10	175.50	1,755.00
	pcs	Data File Box made of chipboard	10	135.00	1,350.00
	pcs	Data File Folder with lock	10	177.30	1,773.00
	pcs	Data File Organizer with 2 holes (Dark Blue) legal size	20	260.10	5,202.00
	pcs	Documentary Envelope Plastic w/zipper	30	130.50	3,915.00
	box	Fastener (Plastic) 50/box	10	54.00	540.00
	box	Fastener (Plastic) 50/box	10	41.40	414.00
	box	Highlighter 12 pcs/box assorted color	10	351.00	3,510.00
	boxes	Index tab transparent, self adhesive	10	54.00	540.00
	pcs	Mega box (L120, with wheels)	10	1,341.00	13,410.00
	box	Notarial seal (size 40, gold)	10	148.05	1,480.50
	pcs	Paper Cutter Heavy Duty	2	5,400.00	10,800.00
	boxes	Paper Clip 32 mm, plastic coated	20	12.60	252.00
	boxes	Paper Clip 48 mm, plastic coated	20	13.50	270.00
	pcs	Puncher, heavy duty	2	265.50	1,327.50
	boxes	Rubber Band, heavy duty	2	342.00	684.00
	pcs	Scissors (8" All purpose)	15	171.00	2,565.00
	pcs	Scissors (8" All purpose) heavy duty	20	220.50	4,410.00
	pack	Sticky tabs (diff colors)	20	126.00	2,520.00
	pack	Sticky tabs (sign here)	20	84.60	1,692.00
	boxes	Thumbtacks / Pushpins	10	45.00	450.00
	pcs	Whiteboard Eraser (13x4.5x2.8cm)	5	25.20	126.00
	pcs	Whiteboard with stand (4ft x 6ft)	1	8,082.00	8,082.00
	pcs	Folder, tag board down (A4)	50	106.20	5,310.00
	pcs	Folder, tag board down (Legal)	50	106.20	5,310.00
	pcs	Ruler (plastic 12")	10	292.50	2,925.00
	can	Air Freshener	15	180.00	2,700.00
	unit	Water Dispenser	1	5,400.00	5,400.00
	unit	Binding and Punching machine	1	6,930.00	6,930.00
	unit	Laminating Machine	2	5,400.00	10,800.00
	unit	OFFICE EQUIPMENT			
	unit	EOS M200 (EF-M15-45mm f/3.5-6.13 IS STM & EF M22mm f/2 STM) with accessories (tripod, 2pcs 128 SD Card, charger, bag and flash)	1	89,000.00	89,000.00
	unit	EB-2142W WXGA 3LCD Projector	1	43,000.00	43,000.00

Purpose: Office supplies to be used during Activities and Events of Binhing Pag-Asa Program from July - December 2021

TOTAL AMOUNT IN WORDS:

FOUR HUNDRED FIFTY-SIX THOUSAND EIGHT HUNDRED FORTY-SEVEN PESOS AND 30/100

₱ 456,847.30

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10)

of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

Richard Gonzales
RICHARD GONZALES
 Signature Over Printed Name of Supplier

Oct 18, 2021
 Date

Very truly yours,

Rosana P. Mulla
ROSANA P. MULLA, PhD
 OIC - DIRECTOR IV

FUNDS AVAILABLE:

Joan E. Simpson
JOAN E. SIMPSON
 CHIEF ACCOUNTANT

OR/BUR No.:

Amount:

bd

DA-ATI
 BAO-Sec.

10-10-21