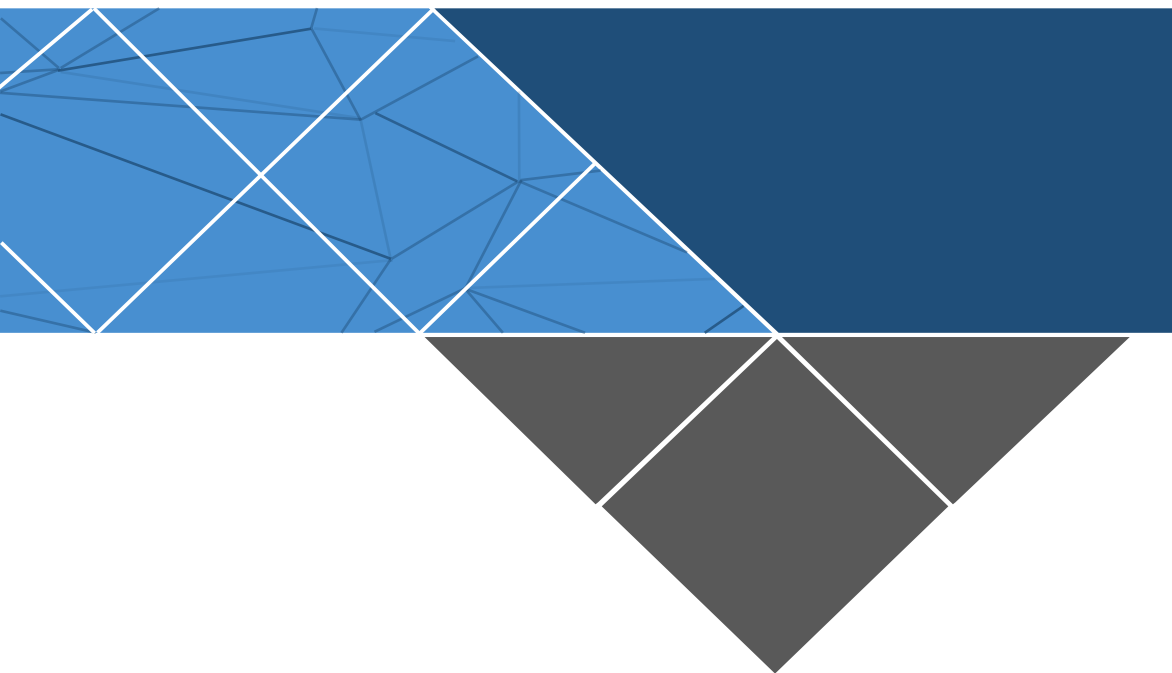


A Guide to ATI

PERFORMANCE INDICATORS

Handbook for Planning and Performance Evaluation





A Guide to ATI Performance Indicators: Handbook for Planning and Performance Evaluation

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Acronyms

AEW	Agricultural Extension Worker
AF	Agriculture and Fisheries
AFE	Agriculture and Fisheries Extension
AFMA	Agriculture and Fisheries Modernization Act
AgriDOC	Agricultural Development Officers of the Community
ATI	Agricultural Training Institute
ATI-CO	Agricultural Training Institute - Central Office
ATI-TCs	Agricultural Training Institute – Training Centers
BAR	Budget Accountability Report
CC	Climate Change
CDMD/CDMS	Career Development and Management Division/ Career Development and Management Division
CPD	Continuing Professional Development
DA	Department of Agriculture
DA-MED	Department of Agriculture – Monitoring and Evaluation Division
DA-PPD	Department of Agriculture – Planning and Programming Division
DBM	Department of Budget and Management
FBS	Farm Business School
FBAS	Farm Business Advisory Services
FilFARM	Filipino Farmers are Ready to Market
FITS	Farmers' Information and Technology Services
FSTP	Farmer-Scientist Training Program
GAD	Gender and Development
GAP	Good Agricultural Practice
HVCDP	High Value Crop Development Program
ICT	Information and Communication Technology
IEC	Information, Education, and Communication
IPCR	Individual Performance Commitment Review
ISD/ISS	Information Services Division/ Information Services Section
KP	Knowledge products
LGU	Local Government Unit
LSPA	Learning Site for Practical Agricultural
NES	National Extension System
NGO	Non-government Organization
OPMES	Online Planning, Monitoring and Evaluation System
PAD/PAS	Partnerships and Accreditation Division/ Partnerships and Accreditation Section
PMEU	Planning, Monitoring and Evaluation Unit

PPAs	Program, project, activities
RAFEN	Regional Agriculture and Fisheries Extension Network
RBME	Results-based Monitoring and Evaluation
RCM	Rice Crop Manager
RDE	Research and Development, and Extension
SOA	School on-the-Air
SUCs	State Universities and Colleges
TOACR	Training and Other Activities Report
ToT	Training of Trainers

MESSAGE

Effective and efficient planning, monitoring and evaluation (PME) system is fundamental in attaining excellent delivery of agriculture and fisheries (AF) extension services.



This handbook for planning and performance evaluation, through the utilization of a unified set of performance indicators, serves as an instrument to further enhance and harmonize the PME system across all Operating Units of the agency.

Great appreciation goes to the Task Force Team of the ATI Policy and Planning Division – Corporate Planning, Monitoring and Evaluation Section and from the sixteen (16) Training Centers for their genuine hard work in coming up with this vital document and their persistence to improve the Institute's PME system.

With this, I encourage you to continue to explore more ideas and to innovate for the betterment of our services and for the welfare of our stakeholders. Let our positive action combined with positive thinking lead us to success and achievement of our institutional goals.

A stylized, handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

ALFREDO S. ATON, MPS-DM
Director IV, ATI

PREFACE

This handbook is aimed at providing a guide to Planning Officers as well as Monitoring and Evaluation Officers on properly targeting and addressing the agency's programs, projects, and activities (PPAs). This also intends to create a set of uniform indicators to strengthen the link among the various offices or units working in the areas of planning, and monitoring and evaluation. The list of indicators indicated in this handbook is utilized in the Online Planning, Monitoring and Evaluation System (OPMES). All staff who are directly or indirectly involved in planning, monitoring, and evaluation are encouraged to read this handbook.

COMMUNICATING THE MEASURES THAT MATTER

The Agricultural Training Institute (ATI) has historically evolved from an agency delivering merely agriculture and fisheries (AF) training programs to an overall manager of AF training and extension in the country. Extension services, as stipulated under the Agriculture and Fisheries Modernization Act (AFMA) covers training, farm and business advisory services, demonstration services, and information, education, and communication (IEC) services through tri-media.

These four major extension services were systematically translated into six thematic areas focusing on 1) access to knowledge products, 2) capability building, 3) partnerships, 4) innovations, 5) climate change, and 6) governance. The goal of this is to properly identify and address areas in which AF extension as a whole can be improved.

Taking largely from this translation, the indicator system was divided into six thematic areas. Most of the indicators were adopted from the existing Results-based Monitoring and Evaluation (RBME) System indicators for AF extension network. Prioritization of indicators, however, is limited to indicators being committed to oversight agencies (e.g. DA and DBM), and indicators with a corresponding financial requirement.

FOCUS AREAS OF SPECIFIC OPERATING UNITS:

Thematic Area	Thrust	Unit
1	Enhancing access to AFE knowledge products and services	ISD, ISS, and all offices with KP targets
2	Strengthening competitiveness and capacities of agriculture and fishery sector	CDMD, CDMS, and all offices with training programs for external clients and training-related targets
3	Expanding partnerships in advancing excellence in agriculture and fishery extension delivery	PAD, PAS, and all offices with a partnership or inter-agency relations and provision of catalytic financing
4	Scaling-up AFE innovations	All Operating Units
5	Strengthening agriculture and fisheries extension stakeholders' capacity in climate change resilience	CC Focal Persons, and all offices with CC-related PPAs
6	Improved enabling environment and quality of governance	PPD, PMEU, Administrative Unit, and all offices with PPAs relative to improving PME

ATI PERFORMANCE INDICATORS

Definition. Provides a detailed description of the indicator. This also includes the PPAs applicable to the indicator.

Computation. Simplified computation in support to the narrative description of the indicator. It guides the reader on how to come up with the required figure for the indicator for both targeting and reporting.

Relevance. The importance of the indicator relative to the agency's mandate and legal commitments to various oversight agencies. This also includes legal bases on which the indicator was based.

Other details. This includes the responsible operating unit/s for reporting, the data gathering tool being used, the frequency of reporting, and the platform or endpoint where the indicator is being reported.



ENHANCED ACCESS TO AFE KNOWLEDGE PRODUCTS AND SERVICES

Improving clients' access to A&F data, information, and knowledge increases the efficiency and effectiveness of the delivery of extension services. The Institute continuously seek to provide every stakeholder along the value chain a better-quality extension service and enable them to access data, information, and knowledge everywhere, anytime at their own pace. As technological innovations have evolved the schemes of providing extension services, ATI have utilized various ICTs for the advancement of its stakeholders. Through the use of ICT, the farmers and fishers, as well as their families, are linked to the best technical advice, data, and information available locally, and even globally, to cope with issues along the supply and value chain.

The sustainability of the agriculture sector greatly depends on how agricultural extension was efficiently and effectively delivered to small-holder farmers, fishers and their families to increase or sustain their production at the micro level. Hence, ATI's priorities have progressed into providing technical assistance to all stakeholders (including the private sector and NGOs) in using technologies to improve rural livelihood and communities. Actions for the attainment of this objective include coordinating/conducting ICT related training programs on A&F, producing extension materials for A&F, and promoting training in formal and non-formal communication skills. It also aims to penetrate all channels to hasten the communication of data and information to stakeholders.

E-EXTENSION MANAGEMENT AND USE OF ICT RESOURCES

The e-Extension Program for Agriculture and Fisheries maximizes the use of information and communication technology and creates an electronic and interactive bridge for farmers, fishers and other stakeholders.

One of which is the e-Learning. It is one form of distance education that includes online certificate courses and digital learning resources such as technology kits, video clips, and mini-tutorials available at the e-Learning portal.

e-Farming through the Farmers' Contact Center, on the other hand, delivers farm and business advisory services to the farmers, fishers, extension workers and partners. Manned by licensed agriculturists with different specializations, the e-farming services are responded through voice calls, texts, e-mails or even online chat and discussion forum.

Another form of e-extension is the Rice Crop Manager (RCM) which is a computer and mobile phone-based tools providing rice farmers with a personalized crop and nutrient management guideline. RCM uses the results of research and existing knowledge to provide farmers in irrigated and rain-fed lowlands with 'precise' field- and farmer-specific recommendations.

Furthermore, Filipino Farmers Are Ready to Market (FilFARM) is an avenue for sellers and buyers to meet. It foresees a future where markets are brought to the comforts of the home of the buyers at a much lesser price. It also links its trained farmers and beneficiaries of learning sites to the market.

1. Number of e-course administered

Definition. The number of electronic courses managed by the Institute. This involves e-courses on Crops (production to postharvest), Livestock, Marine and Fisheries, Social Technology, and Sustainable Agriculture which can be accessed through the e-Learning for Agriculture and Fisheries website (www.e-extension.gov.ph). Resources on agriculture videos, and digital technologies or information kits are also available through the e-learning course interface.

No. of e-course administered = number of “active” electronic course available for enrollment online

Relevance. This indicator is coherent with the Department of Agriculture Administrative Order No. 03 Series of 2007 designating the Agricultural Training Institute (ATI) as the lead agency for electronic extension in the country. This widens the range in which the agency can offer its services, specifically on knowledge sharing and information dissemination, as e-Learning does not limit one’s geographical location in accessing such resources as long as internet connection is existent.

1.1 Number of enrollees

Definition. Headcount of individuals who registered in an e-Learning course.

No. of enrollees = Number of validated accounts enrolled per e-Learning course

1.2 Number of graduates

Definition. Headcount of individuals who finished the requirements of an e-Learning course and received certificate of completion.

No. of graduates = Number of validated accounts enrolled that have completed an e-Learning course and were issued certificates

Other details

Reporting Focal Point: ATI CO - ISD

Data Gathering Tool/s: Website data generation tool

Targeting Frequency: Monthly after the start of the course (per e-Learning course)

Reporting: OPMES

2. Number of e-course developed

Definition. Agriculture and fisheries (AF) related online courses developed by the Institute. This may be a course developed for the purpose of electronic learning or existing modules that were converted or transposed into the e-Learning platform. The transposed modules should bear the basic components of an e-Learning course (i.e. audience, course structure, page design, content engagement, usability) for it to be considered as an e-course.

No. of e-course developed = Number of “new” electronic courses developed + number of “existing” modules converted as a e-course

Relevance. In support to the prior indicator, development of new electronic courses is important in adapting to the changing needs of the farmers, fisherfolk, and other stakeholders. This can also enable the Institute to continuously update its stakeholders on the knowledge about new technologies and other AF information by making new e-courses available to the public.

Other details

Reporting Focal Point: ATI CO – ISD in coordination with all technical divisions; ATI Training Centers

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

3. Number of School on-the-Air program conducted

Definition. School on-the-Air (SOA) is a strategy of distance learning using radio or communication audio tower system wherein clients are educated of AF related modules. It is usually commissioned to local radio networks and is aired using local language. However, the coverage of the program depends on the location of the recipient as it is constrained by the coverage of local radio networks' signal.

No. of School on-the-Air program conducted = number of SOA program implemented

Relevance. This indicator broadens the definition of extension which is traditionally limited to one-to-one learning. The program is another way of making AF-related information more accessible to end users other than the use of mobile phones or the internet.

3.1 Number of enrollees

Definition. Headcount of individuals who registered under the SOA program.

No. of enrollees = Number of individuals who signed up for the program

3.2 Number of graduates

Definition. Headcount of individuals who finished the requirements of the SOA program.

No. of graduates = Number of individuals that have completed the requirements of the program

Other details

Reporting Focal Point: ATI TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: SOA usually lasts for six months; No frequency of targeting

Reporting: OPMES, DA-MED

4. Number of websites and social media sites maintained

Definition. Measures the number of websites and media sites that are managed and maintained by the Institute or its training centers. This includes the corporate website, e-Learning site, and FilFARM site as well as the social media sites like Facebook, Instagram, YouTube, and Twitter. This is again in support to the agency's mandate of leading the electronic extension in the country.

No. of websites and social media sites maintained = Websites (e.g. corporate, e-Learning, and FilFARM sites) + social media sites

Relevance. Advancements in technology enhances the scope and number of channels in which information can be disseminated. Thus, it is important for the agency to establish and maintain these channels to widen the audience that can view and learn from the information it disseminates.

4.1 Number of webpages uploaded

Definition. Documents or content having AFE information uploaded to the websites and social media sites maintained. These content may take the form of an article, a newsletter, or a post in a social media site.

No. of webpages uploaded = Number of documents or contents uploaded to sites maintained

4.2 Number of page views

Definition. Visits made by an individual to the website being maintained. This indicator is only applicable to ATI Corporate website and FilFARM website.

No. of page views = number of visits made by users or visitors of the websites maintained

4.3 Number of individuals reached

Definition. These are individuals reached through social media sites being maintained.

No. of individuals reached = number of individuals who have seen the social media posts by the official account of the agency

Other details

Reporting Focal Point: ATI-CO and ATI-TCs (Indicators 4 and 4.1); ATI-CO (Indicators 4.2 and 4.3)

Data Gathering Tool/s: Website data generation tool

Targeting Frequency: Monthly

Reporting: OPMS

5. Number of technical assistance provided through e-extension

Definition. Frequency of technical assistance provision through electronic extension. This includes technical assistance provided through Farmer's Contact Center, Rice Crop Manager, among others relative to electronic extension.

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country

was expanded. One of the indicated additional function was on farm and business advisory services (FBAS). Thus, this indicator is important in support of this function to deliver FBAS throughout the country.

5.1 Number of beneficiaries

Definition. These are individuals who are recipients of the technical assistance provided through e-extension.

No. of beneficiaries = number of individuals who are recipients of technical service provided

5.2 Number of messages sent

Definition. This measures the number of Simple Messaging System (SMS) containing AF related information broadcasted through Farmer's Contact Center and Rice Crop manager.

No. of messages sent = Number of messages successfully broadcasted to recipients

5.3 Number of recipients

Definition. This measures the number of individuals who are recipients of text broadcasts sent through Farmer's Contact Center and Rice Crop manager.

No. of recipients = Number of recipients who received text broadcasts

Other details

Reporting Focal Point: ATI-CO and ATI-TCs (Indicators 5 and 5.1); ATI-CO (Indicators 5.2 and 5.3)

Data Gathering Tool/s: Facebook Analytics, Log books, Website Traffic, Statistics, and Analytics

Targeting Frequency: Monthly

Reporting: OPMES

6. Number of information systems developed

Definition. This measures the number of web-based or stand-alone systems that facilitate the collection, creation, storage, processing, and generation of report and information. This may include several databases which are linked together to generate reports or information (e.g. systems created through Local Area Network).

No. of information systems developed = Number of web-based or stand-alone systems developed

Relevance. As the apex agency for extension, ATI manages various information that are vital to its operation. Consequently, these data should be accommodated in an efficient and effective way. Thus, this indicator is important in the collection, storage, and processing of data necessary to improve the strategies and methods in which extension is being served.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

7. Number of database developed or enhanced

Definition. This measures the number of databases developed or improved. Databases are collection of organized data related to a particular subject or purpose which can be easily accessed. In the agency's context, these databases are usually in MS Excel files or MS Access.

No. of database developed or enhanced = Number of MS Excel and MS Access files (or other software) utilized as database

Relevance. As the apex agency for extension, ATI manages various information that are vital to its operation. Consequently, these data should be accommodated in an efficient and effective way. Thus, this indicator is important in the collection, storage, and processing of data necessary to improve the strategies and methods in which extension is being served.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

8. Number of database maintained

Definition. This measures the number of databases maintained. Databases are collection of organized data related to a particular subject or purpose which can be easily accessed. In the agency's context, these databases are usually in MS Excel files or MS Access.

No. of database maintained = Number of MS Excel and MS Access files (or other software) being utilized as database

Relevance. As the apex agency for extension, ATI manages various information that are vital to its operation. Consequently, these data should be accommodated in an efficient and effective way. Thus, this indicator is important in the collection, storage, and processing of data necessary to improve the strategies and methods in which extension is being served.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

KNOWLEDGE PRODUCTS MANAGEMENT

The ATI also provides fast access to up-to-date agriculture related information and knowledge. It covers the development, translation, packaging and distribution of knowledge products available in different platforms:

Corporate Materials. This includes the corporate newsletters, manuals, books and some promotional merchandise like notebooks, pens, pins and fans. These materials are used for building the corporate identity of the Institute.

Documentation of Success Stories. Success stories were being documented in video and print format to promote best practices and encourage other people to venture in agriculture. Farmers, fishers, extension workers were also featured to highlight the importance of the industry in the country.

Techno-based Knowledge Products. ATI also produce techno-based materials in wide range of agricultural commodities. This includes leaflets, pamphlets, fact-sheets, techno-kits and booklets. These resources helps provide technical how-to's on the latest agricultural practices and technologies for the clients.



9. Number of knowledge products (i.e. techno-based) developed

Definition. This indicator measures the number of new information, education and communication (IEC) materials developed. Content of these IEC materials are technology-based or from outputs of research and development agencies and SUCs which can be in the form of print, broadcast, video, or as web content. This excludes knowledge products related to success stories or best practices.

No. of knowledge products developed = Number of “new” technology-based knowledge products developed

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

10. Number of success stories and best practices developed

Definition. This indicator measures the number of success stories and best practices of AFE clients documented and written as feature stories or developed as video materials.

No. of success stories and best practices developed = Number of “new” compilation of success stories and best practices

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

11. Number of knowledge products updated / enhanced / packaged

Definition. This indicator measures the number of success stories and best practices of AFE clients documented and written as feature stories or developed as video materials.

The indicator can be classified into two: 1) techno-based, and 2) compendium of success stories or best practices. The former measures the number of technology-based IEC materials which were developed by ATI and other organizations. The latter contains information on either success stories, best practices or related information on extension strategies, modalities, among others. They are collection of various content/stories/documentation which are packaged into a book.

No. of knowledge products updated/enhanced/packaged = Number of “techno-based knowledge products” updated/enhanced/packaged + number of “compendium of success stories and best practices” updated/enhanced/packaged

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

12. Number of knowledge products digitized

Definition. This indicator measures the number of IEC materials that are transformed into digital media. These are usually in portable document format (PDF) or web-based format.

The indicator can be classified into two: 1) techno-based, and 2) compendium of success stories or best practices. The former measures the number of technology-based IEC materials which were developed by ATI and other organizations. The latter contains information on either success stories, best practices or related information on extension strategies, modalities, among others. They are collection of various content/stories/documentation which are packaged into a book.

No. of knowledge products digitized = Number of techno-based knowledge products digitized + number of compendium of success stories and best practices digitized

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

13. Number of knowledge products translated to local dialects

Definition. This indicator measures the number of IEC materials packaged and popularized into local dialects. This indicator is limited to technology-based IEC materials.

No. of knowledge products translated = Number of knowledge products translated to local dialects

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was

on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

14. Number of knowledge products reproduced

Definition. This indicator measures the number of IEC materials reproduced into several number of copies for distribution.

The indicator can be classified into two: 1) techno-based, and 2) compendium of success stories or best practices. The former measures the number of copies of technology-based IEC materials which were developed by ATI and other organizations. The latter contains information on either success stories, best practices or related information on extension strategies, modalities, among others. They are collection of various content/stories/documentation which are packaged into a book.

No. of knowledge products reproduced = Number of knowledge products reproduced (techno-based + compendium of success stories and best practices)

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED, DA-PPD

15. Number of knowledge products distributed

Definition. This indicator measures the total number of IEC materials disseminated to clients in various format.

The indicator can be classified into two: 1) techno-based, and 2) compendium of success stories or best practices. The former measures the number of copies of technology-based IEC materials which were developed by ATI and other organizations. The latter contains information on either success stories, best practices or related information on extension strategies, modalities, among others. They are collection of various content/stories/documentation which are packaged into a book.

No. of knowledge products distributed = Number of knowledge products distributed (techno-based + compendium of success stories and best practices)

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: BAR Annex 3 (List of IEC materials disseminated), IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED, DA-PPD

16. Number of promotions in various media

Definition. These are coordinated interviews, guesting, airing, or advertorials about ATI and its programs in various media like radio, TV, newspaper, magazines, and among others.

No. of promotions in various media = Number of promotional activities through tri-media

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

17. Number of awareness campaigns conducted

Definition. This includes conduct of information caravan on AF technologies in rural and urban areas. This is to raise consciousness on the various technologies that can efficiently and effectively increase production and income of the farmers as well as promote the feasibility of agricultural production at the urban setting.

No. of awareness campaigns = Number of promotional activities through caravan cum seminars

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

KNOWLEDGE CENTER MANAGEMENT

Agriculture and Fisheries Knowledge Center. An enhanced library of the Institute that consists of a circulation section, reading area, computer laboratory, and an ICT Corner. This facility contains a collection of books, magazines, vertical file materials such as pamphlets, brochures, and newspaper clippings, as well as official publications from ATI's partner agencies.

LeAD Center. The Center, as a knowledge and information hub, showcases the evolution and history of agricultural extension, the successful farmers and technologies applied in the country, a diorama of appropriate farming systems in different landscapes, and an interactive corner and a playroom for kids and kids at heart. It will soon offer an entrepreneur's corner to showcase products and café that will serve produce and meals from organic agriculture practitioners.

18. Number of knowledge centers established

Definition. New information centers such as info hubs and e-Extension offices established to provide AF-related information accessible to AFE clients. This indicator excludes Farmers' Information and Technology Services (FITS) Center.

No. of knowledge centers established = Number of “new” knowledge centers established

Relevance. This is in support to the agency's role in promoting information, education, and communication (IEC) support services. Knowledge Centers serve as avenue to farmers and other clients to obtain AF related information aside from the usual trainings being conducted by the agency.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

19. Number of knowledge centers enhanced

Definition. Existing information centers such as info hubs and e-Extension offices established to provide AF-related information accessible to AFE clients. This excludes Farmers' Information and Technology Services (FITS) Center.

No. of knowledge centers enhanced = Number of “existing” knowledge centers enhanced

Relevance. This is in support to the agency's role in promoting information, education, and communication (IEC) support services.

Knowledge Centers serve as avenue to farmers and other clients to obtain AF related information aside from the usual trainings being conducted by the agency.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

20. Number of materials subscribed

Definition. Subscription to materials with agriculture and fisheries information such as magazines, newspapers, journals, among others.

No. of materials subscribed = Number of magazine subscription + Number of newspaper subscription + Number of journal subscription+ other subscriptions

Relevance. To provide up-to-date information and communicate innovations that matter, it is important for the agency to be equipped with resources that can be used in promoting technologies and innovations in print media through its various knowledge centers. Subscription to these various knowledge products enables the agency to be more responsive to the dynamics of effective information and communication to appropriately deliver extension services to its current and future clients.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Knowledge Center inventory

Targeting Frequency: No frequency

Reporting: OPMES

21. Number of knowledge products acquired

Definition. Books, manuals, journals, video materials and other knowledge products relative to AF acquired and will be shared in the Knowledge Center, Library, e-Hub, or e-Lounge.

No. of knowledge products acquired = Number of “new” books, manuals, journals, video materials, and other knowledge products acquired

Relevance. To provide up-to-date information and communicate innovations that matter, it is equally important for the agency to be equipped with these resources that can be used in its operations. Acquisition of various knowledge products enables the agency to be more responsive to the dynamics of effective information and communication to appropriately deliver extension services to its current and future clients.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Knowledge Center inventory

Targeting Frequency: No frequency

Reporting: OPMES

22. Number of individuals served

Definition. Clients who visited the Library, Learning and Development (LeAD) Center, e-Hubs, or e-Learning lounges managed by the ATI Central Office and Training Centers.

No. of individuals served = Number of walk-in clients served

Relevance. Through the Republic Act 8435 series of 1997, otherwise

known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated additional function was on farm and business advisory services (FBAS). Thus, this indicator is important in support of this function to deliver FBAS through the agency's knowledge centers.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Logbooks and other similar forms

Targeting Frequency: No frequency

Reporting: OPMES

23. Number of theses/abstracts/books uploaded and shared

Definition. This includes materials like books, theses, journals, among others, that are uploaded in the ATI corporate website for public use.

**No. of theses/ abstracts/ books uploaded and shared =
Number of information materials uploaded in the ATI website
available for public use**

Relevance. One of the functions of the Institute is the management of scholarships for AEWs and farmer's children. With this provision of scholarship grants, various academic researches are being produced. Thus, ATI is responsible in making these research outputs publicly available through its Knowledge Centers and through its corporate website.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Corporate Website downloadable, Knowledge Center inventory of theses/abstracts/books

Targeting Frequency: No frequency

Reporting: OPMES

TECHNO-GABAY EXTENSION

FITS Centers. The FITS Center is one of the four interrelated modalities of the Techno Gabay Program (TGP). These are one-stop service facilities established in the countryside that provide easy access to agri-fishery information and technologies. It was institutionalized through the Executive Order No. 801, Series of 2009 "Encouraging LGUs to Adopt the Techno Gabay in their Agricultural Extension Programs and the Concerned Government Agencies to Provide the Required Assistance for the Purpose" and its Implementing Rules and Regulations (IRR). The ATI also works with (MS) Magsasakang Siyentista. The MS is an outstanding farmer who is successful in his/her use of agri-fisheries technologies and indigenous practices and complements the FITS Center.

24. Number of FITS Centers funded

Definition. These are FITS Centers endorsed by the Training Centers which are provided with catalytic and support funds.

No. of FITS Centers funded = Number of approved FITS Center proposals funded

Relevance. This is in support to the agency's role in promoting information, education, and communication (IEC) support services. Knowledge Centers serve as avenue to farmers and other clients to obtain AF related information aside from the usual trainings being conducted by the agency.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

25. Number of FITS Centers established

Definition. These are FITS Centers that are established by the Local Government Units (LGUs) and evaluated by the Training Centers. Funding of these centers are through ATI Training Centers.

No. of FITS Centers established = Number of "new" FITS Centers established

Relevance. This is in support to the agency's role in promoting information, education, and communication (IEC) support services. Knowledge Centers serve as avenue to farmers and other clients to obtain AF related information aside from the usual trainings being conducted by the agency.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

26. Number of FITS Centers enhanced

Definition. These are existing FITS Centers that are enhanced to provide additional services like the RCM, Tech-4-Ed, among others.

No. of FITS Centers enhanced = Number of “existing” FITS Centers enhanced

Relevance. This is in support to the agency’s role in promoting information, education, and communication (IEC) support services. Knowledge Centers serve as avenue to farmers and other clients to obtain AF related information aside from the usual trainings being conducted by the agency.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

STRENGTHENED COMPETITIVENESS AND CAPACITIES OF THE AF SECTOR



In most developing nations, agriculture is still considered to be the major factor in reducing poverty and increasing the security of livelihood. However, the diverse challenges for the rural poor continue to grow. These include potential conflicts over increasing food and water, bio-energy resources competing with crop production thus putting extreme pressure on food commodities, and changing landscape of urban-rural migration.

For the past 15 years, the Philippine agriculture sector accounts only about 12 percent of its gross domestic product despite its wide-range of agricultural resources. This implies that in spite of nearly abundant resources, the country cannot reach its optimum resource utilization due to various factors. This issue might be explained by the deficiency of agricultural knowledge and skills supplied to end-users. The skills to improve productivity to attain maximum output, increase adaptability to deal with change and crisis, and facilitate the expansion of livelihoods to manage risks is deemed critical in rural areas. In many cases, these skills are an issue of survival. Providing these skills effectively is one of the key challenges for ATI as it is the DA's extension and training arm. Thus, empowering extension workers who serve the smallholder farmers is needed. These AEWs need continuous education, training, encouragement and support to ensure that A&F research results which includes new and modern production technologies that will sustainably increase productivity will be properly communicated to the farmers through appropriate training and extension activities.

PROFESSIONALIZATION OF PHILIPPINE EXTENSION SERVICE

As the lead agency for AF extension in the country, one of the functions of the ATI is to lead in the professionalization of Agricultural Extension Workers (AEWs) through implementation of an integrated and a ladderized human capital development for public extension services, development of relevant curricula for innovative extension services, and adoption of merit, promotion and incentive system. These programs for local AEWs indirectly contribute to the enhancement of extension delivery system in the country as the success of most AFE PAPs depend on the capability of these local AEWs in delivering the various programs and projects intended for the grassroots level.

Specifically, provision of incentives has been scientifically proven to enhance individual or institutional performance as well as promote innovations. It also stirs healthy competition among individuals or institutions which results to overall better performance.

27. Number of incentives given

Definition. Rewards given to AFE personnel such as promotions and awards for excellent individual performance. This also includes monetary and non-monetary prizes or incentives handed over to farmers, AEWs, and other AFE stakeholders during special occasions of the department and agency such as Rice Achiever's Awards (RAA), and National Corn and Cassava Quality Achiever's Awards (NCCQAA).

Relevance. One of the functions of the Institute is to lead in the professionalization of Agricultural Extension Workers (AEWs) through the implementation of an integrated and a ladderized human capital development for public extension services which includes development of relevant curricula for innovative extension services, and adoption of a merit, promotion and incentive system as well as management of scholarships for AEWs and farmers' children. Hence, the provision of incentives to deserving AFE personnel contributes to the implementation and achievement of this function.

27.1 Number of recipients

Definition. This measures the number of individuals who have been the recipient of the incentives provided.

No. of recipients = Number of individuals who have received the monetary or non-monetary incentives

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: BAR Annex 4 (List of recipients given incentive, grants, and awards)

Targeting Frequency: No frequency

Reporting: OPMES

28. Number of trainings accredited to earn CPD units

Definition. These are trainings offered by the Institute and its Training Centers that are accredited by the Professional Regulation Commission (PRC) to earn units for the Continuing Professional Development (CPD).

No. of trainings accredited to earn CPD units = Number of trainings with approved curriculum accredited by PRC to earn CPD units

Relevance. This indicator is in response to the Professional Regulation Commission's (PRC) Memorandum Circular Nos. 07 and 10, series of 2017 which urges institutions with PAPs relative to human resource development to be accredited as Continuing Professional Development (CPD) Provider. With the CPD, all practicing professionals are obtain CPD units through attendance and participation to various trainings, conventions, seminars, among others provided by an accredited CPD provider. As an extension agency, it is essential for ATI to update its training programs in order provide trainings with CPD units.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

CAPABILITY BUILDING OF AFE CLIENT SYSTEM

This program aims to capacitate stakeholders and organized groups at various levels (farmers, fishers, extension workers, subject matter specialists, experts, extension managers, among others) with knowledge, attitude and skills to achieve specific development objectives and goals. This is being done through training, education and provision of advisory services on agriculture and fisheries.

Rice Program. Trainings for this program include Agricultural Development Officers of the Community (AgriDOC), Training of Trainers (ToT), Season-long training, and Rice Crop Manager (RCM).

Corn and Cassava Program. This includes Farmer-Scientist Training Program (FSTP), School-on-the-Air (SOA), ToT, National Corn Congress, National Corn Quality Achievers Award, Training Programs and Seminars on Cassava, and National Quality Cassava Achievers Award.

High Value Crop Development Program. Training Programs on Good Agricultural Practices (GAP), SOA, and ToT are the usual training programs being offered.

Organic Agriculture Program. This program includes training such as SOA, National Organic Agriculture Congress, and Capability-building programs. It also provides extension grants for extension service providers to implement various project and activity proposals.

Livestock Program. The Institute ensures the continuous development of the livestock industry through various training initiatives that provide the stakeholders with up-to-date knowledge, attitude and skills on Halal, pig husbandry and others.

Social Technologies. Various PAPs relative to this include Extension Management, Soft Skills Development, Farm Business School (FBS), Agri Mechanization, Gender and Development (GAD), Early Child Care Development Program, and Special Concerns Program.

29. Number of trainings conducted

Definition. Trainings conducted on AF related topics and AFE management funded under Regular, Rice, Corn, HVCD, Organic Agriculture, and Livestock Programs. These trainings are intended for external participants such as Farmers, AEWs, among others. This excludes non-training activities such as one-day activities or meetings, conventions, and the likes. Targeting of such activity/ies shall be based on the target completion date.

No. of trainings conducted = Number of trainings for “external” participants

Relevance. Pursuant to RA 8435 s. 1997, known as the Agriculture and Fisheries Modernization Act, strengthening the role of ATI as the DA's extension and training arm and overall manager of A&F training and extension of the country. Moreover, it expanded the scope of A&F extension to training services, farm and business advisory services, demonstration services and information, education and communication (IEC) support services through tri-media. One of the functions of the Institute as based from the Rationalization Plan of 2001 further states that the ATI shall assist in the coordination with State Universities and Colleges (SUCs), the Local Government Units' (LGUs) extension system by improving their effectiveness and efficiency through capability building and complementary extension activities such as technical assistance, training of personnel, improvement of physical facilities, extension cum research and information support services.

29.1 Number of participants

Definition. Individuals who participated in AF related trainings and AFE management funded under Regular, Rice, Corn, HVCD, Organic Agriculture, and Livestock Programs.

**No. of participants = Number of Farmers + Number of AEWs +
Number of other participants trained and capacitated**

29.1.1 Number of AEW participants

Definition. Agricultural Extension Workers (AEWs) who participated in the trainings conducted.

**No. of AEW participants = Number of AEWs trained and
capacitated**

29.1.2 Number of Farmer participants

Definition. Farmers who participated in the trainings conducted.

**No. of Farmer participants = Number of Farmers trained and
capacitated**

29.1.3 Number of Other participants

Definition. Other participants include rural women, youth, rural-based organizations (i.e. 4H, P4MP, VLAP, IPs, RIC, MS), representatives of various organizations (i.e. LGU, GA, PO, NGO, SUC).

**No. of Other participants = Number of other participants trained
and capacitated**

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED, DA-PPD

30. Number of other AF related events conducted

Definition. Other agriculture and fishery events and activities conducted such as seminars, orientations, symposiums, congress, youth camp, conventions, fora, among others. PAPs such as caravans, SOA, and internal meetings are not included in this indicator as there are separate indicators intended for these.

No. of other AF related events conducted = Number of non-training PAPs conducted

Relevance. Pursuant to RA 8435 s. 1997, known as the Agriculture and Fisheries Modernization Act, strengthening the role of ATI as the DA's extension and training arm and overall manager of A&F training and extension of the country. Moreover, it expanded the scope of A&F extension to training services, farm and business advisory services, demonstration services and information, education and communication (IEC) support services through tri-media. One of the functions of the Institute as based from the Rationalization Plan of 2001 further states that the ATI shall assist in the coordination with State Universities and Colleges (SUCs), the Local Government Units' (LGUs) extension system by improving their effectiveness and efficiency through capability building and complementary extension activities such as technical assistance, training of personnel, improvement of physical facilities, extension cum research and information support services.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED, DA-PPD

30.1 Number of participants

Definition. Individuals who participated in other AFE related events and activities.

**No. of participants = Number of Farmers + Number of AEWs +
Number of other participants**

30.1.1 Number of AEW participants

Definition. AEWs who participated in other AFE related events conducted.

**No. of AEW participants = Number of AEWs trained and
capacitated**

30.1.2 Number of Farmer participants

Definition. Farmers who participated in other AFE related events conducted.

**No. of Farmer participants = Number of Farmers trained and
capacitated**

30.1.3 Number of other participants

Definition. Other participants include rural women, youth, rural-based organizations such as 4H, P4MP, VLAP, IPs, RIC, MS, and representatives of various organizations including LGUs, GA, PO, NGO, and SUCs.

**No. of Other participants = Number of other participants trained
and capacitated**

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED, DA-PPD

31. Number of modules developed

Definition. Modules on AFE developed. These modules should undergo the complete process of module development as recommended by the Career Management and Development Division (CDMD) of the ATI-CO. This includes the review of the module by the Subject Matter Specialist (SMS) and CDMD/CDMS. This may be “new” modules or existing e-course converted into modules.

Relevance. This is in support to professionalization and capability building of AEWs, farmers, and other stakeholders. Modules form part of the various training program curriculum being offered by the Institute. This is also one way to assess the feasibility and appropriateness of the training programs as modules provides an overview of the training being offered.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

32. Number of modules enhanced

Definition. Modules on AFE enhanced. These modules should still undergo the same process of module development as recommended by the Career Management and Development Division (CDMD) of the ATI-CO. This includes the review of the module by the Subject Matter Specialist (SMS) and CDMD/CDMS.

Relevance. This is in support to professionalization and capability building of AEWs, farmers, and other stakeholders. Modules form part of

the various training program curriculum being offered by the Institute. This is also one way to assess the feasibility and appropriateness of the training programs as modules provides an overview of the training being offered.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

33. Number of scholarship grants provided

Definition. One of the functions of the Institute is to lead in the professionalization of Agricultural Extension Workers (AEWs) through the implementation of an integrated and a ladderized human capital development for public extension services which includes development of relevant curricula for innovative extension services, and adoption of a merit, promotion and incentive system as well as management of scholarships for AEWs and farmers' children.

33.1 Number of scholars enrolled

Definition. AFE clients and personnel provided with study grants. This includes degree and non-degree study grants.

No. of scholars enrolled = number of degree scholars + number of non-degree scholars

33.1.1 Number of degree scholars

Definition. AFE clients and personnel who are enrolled to the scholarship/ fellowship program leading to a diploma or undergraduate, graduate, and doctorate degree.

No. of degree scholars = number of AFE clients and personnel given “degree” scholarship

33.1.2 Number of non-degree scholars

Definition. AFE clients who are enrolled to the scholarship/ fellowship program leading to a certificate of completion.

No. of non-degree scholars = number of AFE clients and personnel given “non-degree” scholarship

33.2 Number of scholar graduates

Definition. AFE clients and personnel given scholarship grants who have successfully completed the scholarship/ fellowship program and received certificate of completion/ diploma.

No. of scholar graduates = number of degree graduates + number of non-degree graduates

33.2.1 Number of degree graduates

Definition. AFE clients and personnel who has successfully completed the scholarship/ fellowship program and received diploma leading to undergraduate, graduate, or doctorate degree.

No. of degree graduates = number of scholars graduated with degree

33.2.2 Number of non-degree graduates

Definition. AFE clients and personnel who has successfully completed the scholarship/ fellowship program and received certificate of completion.

No. of non-degree graduates = number of scholars graduated with certificate of completion

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: BAR Annex 4 (List of recipients given incentives, grants, and awards)

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

34. Number of thesis grants provided

Definition. Thesis assistance for graduate degrees provided to AFE clients and personnel.

No. of non-degree graduates = number of scholars graduated with certificate of completion

Relevance. One of the functions of the Institute is to lead in the professionalization of Agricultural Extension Workers (AEWs) through the implementation of an integrated and a ladderized human capital development for public extension services which includes development of relevant curricula for innovative extension services, and adoption of a merit, promotion and incentive system as well as management of scholarships for AEWs and farmers' children. Included in the study grants is the provision of thesis or dissertation grants to qualified AFE clients through submission of proposals as prescribed in the ATI Grants System.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: BAR Annex 4 (List of recipients given incentives, grants, and awards)

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

35. Number of dissertation grants provided

Definition. Dissertation assistance for doctorate degree provided to AFE clients and personnel.

No. of dissertation grants provided = Number of AFE clients provided with dissertation assistance

Relevance. One of the functions of the Institute is to lead in the professionalization of Agricultural Extension Workers (AEWs) through the implementation of an integrated and a ladderized human capital development for public extension services which includes development of relevant curricula for innovative extension services, and adoption of a merit, promotion and incentive system as well as management of scholarships for AEWs and farmers' children. Included in the study grants is the provision of thesis or dissertation grants to qualified AFE clients through submission of proposals as prescribed in the ATI Grants System.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: BAR Annex 4 (List of recipients given incentives, grants, and awards)

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

36. Number of learning sites for practical agriculture

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated additional function was on demonstration services. Thus, this indicator is important in support of this function to deliver FBAS throughout the country.

36.1 Number of learning sites established

Definition. These are established model farms showcasing agricultural technologies to build capacities of farmers. This can be through issuance of certificates with or without monetary assistance.

No. of learning sites established = Number of “new” techno-demo sites certified

36.2 Number of learning sites maintained

Definition. These are maintained or enhanced model farms showcasing agricultural technologies to build capacities of farmers. Enhancement in this level does not indicate upgrading of the techno-demo site to a higher level as indicated in the ladderized approach to extension services. Maintenance of learning sites is usually through provision of agricultural inputs or monetary assistance.

No. of learning sites maintained = Number of techno-demo sites provided monetary or non-monetary assistance

36.3 Number of learning sites upgraded

Definition. These are upgraded model farms with reference to ladderized approach to extension services showcasing agricultural technologies to build capacities of farmers. That is, model farm status is elevated

from learning site to school for practical agriculture. In this level, techno-demo sites do not just serve as an avenue for trainings but the farmer or owner of the sites can serve as a resource person for a specific training of his/her expertise.

No. of learning sites upgraded = Number of techno-demo sites elevated to SPA

36.4 Number of school for practical agriculture maintained

Definition. These are maintained schools for practical agriculture through provision of technical and financial assistance.

No. of SPA maintained = Number of SPA provided monetary or non-monetary assistance

36.5 Number of school for practical agriculture upgraded

Definition. These are upgraded school for practical agriculture to farm tourism site that are provided assistance by the Institute.

No. of SPA upgraded = Number of SPA elevated to FT

36.6 Number of farm tourism site assisted

Definition. These are farm tourism sites provided non-monetary assistance (i.e. technical) and monetary assistance by the Institute.

No. of FT assisted = Number of FT provided assistance

36.7 Number of field validations conducted

Definition. Conduct of ocular inspection and field evaluation relative to promotion of learning sites for practical agriculture.

No. of field validations conducted = Number of ocular inspection and field evaluation for LSPA

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: BAR Annex 1 (List of learning site, school for practical agriculture, and farm tourism site)

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

3 EXPANDED PARTNERSHIPS IN ADVANCING EXCELLENCE IN AFE DELIVERY

The empowerment of the small farmers largely depends on the efficient dissemination of technologies and the efficient delivery of extension services by the government. However, with the growing need for extension services around the country, we need to look at the multiplicity of players and actors involved in extension. Hence, establishing and strengthening linkages with other partner agencies in advancing excellence in extension delivery becomes imperative to achieve this.

The pluralistic nature of extension delivery system (EDS) in the country must be taken advantage. The critical role of the government in this pluralistic nature of EDS would be to provide appropriate regulatory framework to ensure fair competition and maintain quality standards. Unnecessary duplication of services for the same clientele groups which consumes scarce resources can be avoided by improving partnerships that will assure proper coordination of PPAs. Likewise, maximum utilization as well as complementation of resources can be attained. It also ensures a unified approach on the management of extension, while banking on partnerships to source out complementary resources for worthy interventions.

ESTABLISHMENT OF STRONG PARTNERSHIP AND LINKAGES

The implementation of the following projects are enabled through partnerships with local and international institutions:

Malitubog-Maridagao Irrigation Project (Mal-Mar). In partnership with the National Irrigation Association, the agency provides training and technical assistance on sustainable rice production to members of the Irrigators Association in Autonomous Region in Muslim Mindanao and Region XII.

Better Rice Initiative in Asia (BRIA). The Institute provides training on value chains, basic agriculture, rice specific farming techniques and enhanced methods on training delivery to Agricultural Extension Workers and lead farmers in Iloilo, Aurora and Southern Leyte.

Weather Index Based Insurance. Strengthening the capacities of farmers and farmer associations to increase resilience of agricultural production, ATI provides training/ briefings on Farmers' Decision Support System, Good Agricultural Practices, and Climate-Smart Farmers' School.

ASEAN Sectoral Working Group on Agricultural Training and Extension. In contribution to the total development of human capital in the agricultural and fisheries sector, training and extension on crops, fisheries and livestock, as well as disseminating technologies in various commodities are provided.

Project for Strengthening Capacity Building in Agriculture Sector in ASEAN countries Phase 2 (CB Project 2). Enhancing capabilities of agriculture-related practitioners and officials in ASEAN member states through training courses, seminar, and dispatch of Japanese experts funded by the ASEAN- Ministry of Agriculture, Forestry and Fisheries.

As part of the Extension Accreditation Services component of the ladderized approach to extension, the Institute also encourages individual LSPA I and LSPA II farmer/farm family operators to form an "organization/network of extension service providers" to enable them to apply for accreditation as Private ESPs. Considered as full-fledged extension agencies, Private ESPs are better equipped as partners in the provision of extension services to farmers/fishers and their organizations.

37. Number of organizations/ institutions partnered

Definition. Organizations or institutions partnered in the conduct of extension researches, programs, projects, and activities.

No. of organizations/ institutions partnered = Number of organizations/ institutions partnered to implement PAPs

Relevance. Fostering partnerships with local and international institutions enable the Institute to expand the delivery of AFE services. Strong partnerships and linkages also enable the agency to enhance and improve its PAPs through conduct of extension researches and development of innovative extension modalities.

37.1 Number of programs/ projects/ activities implemented

Definition. Programs, projects, and activities conducted based on the signed Memorandum of Agreement or Understanding between research institutions, public and private sector, and international organizations. PAPs indicated in this indicator are funded by partner institutions with minimal to zero financial cost for ATI except for the provision of technical and administrative assistance.

No. of programs/ project/ activities implemented = Number of PAPs implemented with partner institutions

37.2 Number of beneficiaries

Definition. AFE clients that benefitted from the programs, projects, activities implemented.

No. of beneficiaries = Number of recipients from PAPs implemented with partner institutions

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: MOA/MOU, Project brief

Targeting Frequency: No frequency

Reporting: OPMES

38. Number of convergence initiatives/ activities conducted

Definition. Extension interventions conducted to unify and improve the delivery of AF services among NGAs to accelerate rural development with cost-sharing, counter-parting, or financial collaboration.

No. of convergence initiatives/ activities conducted = Number of PAPs implemented with cost-sharing/counter-parting/ financial collaboration

Relevance. Fostering partnerships with local and international institutions enable the Institute to expand the delivery of AFE services. Strong partnerships and linkages also enable the agency to enhance and improve its PAPs through conduct of extension researches and development of innovative extension modalities.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

39. Number of private ESPs accredited

Definition. These are individuals or groups certified to become the agency's partners in the extension service delivery. Private ESPs are considered full-fledged extension agencies.

No. of private ESPs accredited = Number of ESPs issued certification

Relevance. This is in compliance with the provisions of Section 91 of the Implementing Rules and Regulations of the Republic Act No. 8435 or the AFMA and per DA Administrative Order No. 22, series of 2008.

39.1 Number of field validations conducted

Definition. Conduct of ocular inspection and on-field evaluation of ESPs.

39.2 Number of performance audit conducted

Definition. Conduct of performance evaluation on accredited ESPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Validation Reports, Audit Reports

Targeting Frequency: No frequency

Reporting: OPMES

40. Number of private ESPs' accreditation renewed

Definition. Renewal of accreditation of private ESPs.

Relevance. This is in compliance with the provisions of Section 91 of the Implementing Rules and Regulations of the Republic Act No. 8435 or the AFMA and per DA Administrative Order No. 22, series of 2008.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

41. Number of memberships to research and extension organizations

Definition. Membership or affiliation to local and international research and extension organizations. Targets for this indicator should include both new and renewal of membership to RDE organizations.

No. of memberships to research and extension organizations = Number of new and renewed membership to RDE organizations

Relevance. The link between research and development and extension (RDE) is a vital factor in affecting change in the grassroots level. Thus, RDE organizations are great avenues to foster partnerships and strengthen the link among the RDE agencies.

41.1 Number of meetings/activities attended

Definition. Meetings or activities by RDE organizations attended.

41.2 Number of membership fees funded

Definition. Membership fees to research and extension organizations provided. This should only include collective membership fees, such as for the organization per se.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

42. Number of RAFEN meetings conducted

Definition. Meetings relative to the Regional Agriculture and Fishery Extension Network (RAFEN) conducted.

No. of RAFEN meetings conducted = Number of RAFEN meetings spearheaded or supported

Relevance. The Regional Agriculture and Fisheries Extension Network (RAFEN) serves as the support system of the National Extension System (NES) in enhancing the overall AF extension performance in the country. It also serves as an avenue to convene private and government agencies with AF extension functions to solve issues and develop solutions and innovations specific in their region. As the lead agency for AF extension, the Institute is responsible in providing assistance in the coordination with SUCs and LGUs such as this indicator.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Minutes of the Meeting

Targeting Frequency: No frequency

Reporting: OPMES

43. Number of meetings/consultations facilitated/conducted with partners

Definition. Meetings or consultations with partners such as LGUs, SUCs, and Private Organizations relative to AFE conducted or facilitated.

No. of meetings/consultations facilitated/conducted with partners = Number of activities conducted with partners

Relevance. This is in relevance to the Institute's function of providing

assistance in the coordination of the AF extension system by improving the effectiveness and efficiency of SUCs, LGUs, and Private Organizations through capability building and complementary extension activities such as technical assistance, training of personnel, improvement of physical facilities, extension cum research, and informative support services.

43.1 Number of participants

Definition. Individuals who participated in the meetings/consultations facilitated/conducted.

43.2 Number of minutes or proceedings

Definition. Minutes or proceedings prepared relative to the facilitation/conduct of meetings/consultations.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Minutes of the Meeting

Targeting Frequency: No frequency

Reporting: OPMES

PROVISION OF OTHER EXTENSION SUPPORT TO TRAINING

Provision of AF training does not automatically translate into improvement of stakeholders' economic status. It is important to note that most of the Institute's clients are below or near the poverty threshold. Any deviations caused by the training from their day-to-day economic activities can greatly affect their earnings. This might also be the reason why most of the participants to the training provided are hesitant to invest in and adopt the technologies being offered. This low technology adoption causes this extension intervention to be futile and expensive for the government.

In order to address this, other measures in support to training have been developed such as provision of start-up kits and provision of assistance to credit or loan channels. These two are still in collaboration with DA agencies whose mandates include the provision of start-up kits, such as seeds, soil kits, and livestock, and agricultural credit.

44. Number of other extension support to training provided

Definition. After training support given to AFE clients for the development of livelihood enterprise such as startup capital or kits and market information.

Relevance. In support to the Institute's mandate as lead agency for AF extension, extension support to training is vital to foster the stakeholders' adoption and investment in the technologies being offered.

44.1 Number of beneficiaries

Definition. Clients provided with after training support.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

45. Number of farmers insured

Definition. These are recipients of insurance provided by the Institute through Philippine Crop Insurance Corporation (PCIC) or Social Security System (SSS).

No. of farmers insured = Number of individuals insured through PCIC and SSS

Relevance. The provision of crop insurance and social protection

was a product of the Memorandum of Agreement (MOA) of the Institute between the PCIC and SSS. Both aim to improve the farmer's vulnerability to natural disasters, calamities, and poverty.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: BAR Annex 3 (Farmers provided with insurance)

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

ENHANCE INTER-COUNTRY COOPERATION

As a developing country, partnerships across borders help local institutions to acquire technologies and knowledge that are present to developed countries. This also allows the country to exchange experiences and adopt best practices that are timely and appropriate.

Training and training-related activities. For ATI, international partnership and collaboration is one way to promote locally-produced technologies and encourage AF innovations. Through training and training-related activities, these technologies are shared, marketed, and recognized and adopted by various farmers and practitioners.

Participation to international training and activities. This helps enhance the quality of knowledge and technologies that are locally available. Participation to various training enables the government to acquire and adopt technologies that are suitable to local conditions.

46. Collaboration with international organizations

Definition. Partnership with international organizations enables the Institute to improve its menu of services and the quality being delivered.

46.1 Number of trainings conducted

Definition. Trainings with members of international organizations.

46.1.1 Number of participants

Definition. Individuals who participated in the trainings conducted.

46.2 Number of meetings conducted

Definition. Meetings with members of international organizations.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: TOACR, Minutes of the Meeting

Targeting Frequency: No frequency

Reporting: OPMEs

47. Number of individuals sent to local or foreign training

Definition. Provision of financial assistance to AFE clients in their participation to local or foreign training.

No. of individuals sent to local or foreign training = Number of individuals sent to local training + Number of individuals sent to foreign training

Relevance. This helps enhance the quality of knowledge and technologies that are locally available. Participation to various training enables the government to acquire and adopt technologies that are suitable to local conditions.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: Human Resource Development Plan

Targeting Frequency: No frequency

Reporting: OPMES

PROVISION OF CATALYTIC FINANCE FOR COLLABORATIVE UNDERTAKINGS

The provision of extension grants is guided by the Grant System Manual for AFE. This is based on the following legal stipulations:

AFMA-IRR Rule 83.1. “The Department shall also develop a system of funding, including advances, co-financing and grants sourced from funds under the responsibility of the Department, to LGUs for the financing of LGU agricultural and fisheries extension activities.”

AFMA IRR Section 91 Rule 91.2 and Rule 91.3 authorized the Department, specifically ATI, to commission and provide funding for training and extension services undertaken by the private sector under mutually-acceptable terms and conditions, and tasked the Institute to develop specific guidelines harnessing the resources and expertise of the private sector in the provision of extension services.

AFMA IRR Section 93 provided that the allocation of multi-year budget for funding Extension Services shall be treated as grants. It also allowed the transfer of funds from DA to the LGUs as extension grants.

AFMA-IRR Rule 83.11 stipulated that ATI shall advise DA in the management of financial and logistical support for extension.

DA-AO No. 42, Series of 1999, DA-AO No. 28, Series of 2008, and DA-AO No. 12, Series of 2015, respectively, established the role of ATI as the overall manager for agriculture and fisheries training and extension in the country, more specifically the management of extension funds to ensure that extension services achieve optimum results.

ATI Rationalization Plan, approved in October 2013, stressed the need for the Institute to coordinate with agencies under NESAF in effectively providing extension services and to manage extension grants as stimulus for increased participation of these agencies.

48. Number of activity proposals approved

Definition. Activity proposals related to AFE approved for catalytic financing. Activities can be through conduct of training, SOA, policy studies, or activities proposed by partner ESPs.

No. of activity proposals approved = Number of approved training proposals + Number of approved SOA proposals + Number of approved Policy Studies + Number of ESP proposals

Relevance. This is pursuant to the legal stipulations aforementioned such as the AFMA-IRR Rule 83.1, AFMA-IRR Section 91 Rule 91.2 and Rule 91.3, AFMA IRR Section 93, AFMA-IRR Rule 83.11, DA-AO No. 42, Series of 1999, DA-AO No. 28, Series of 2008, DA-AO No. 12 Series of 2015, and ATI Rationalization Plan as approved on October 2013.

48.1 Number of training proposals approved

Definition. Proposal-based AFE and AFE-related trainings.

48.2 Number of SOA proposals approved

Definition. Strategy of distance learning using radio or communication audio tower system wherein clients are educated of AF related modules. This also includes proposal-based SOA funded by ATI-CO to its Training Centers.

48.3 Number of Policy Studies approved

Definition. Study that focuses on studying the nature, causes, and effects of AFE policies, with emphasis on determining the achievement of the policy's goals funded.

48.4 Number of ESP proposals approved

Definition. Extension PAPs contracted to partner ESPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: List of approved proposals

Targeting Frequency: No frequency

Reporting: OPMES

49. Number of project proposals approved

Definition. Project proposals related to AFE approved for catalytic financing. Project proposal is a combination of different extension modalities such as training, SOA, and provision of after training support.

No. of project proposals approved = Number of approved packaged project proposals

Relevance. This is pursuant to the legal stipulations aforementioned such as the AFMA-IRR Rule 83.1, AFMA-IRR Section 91 Rule 91.2 and Rule 91.3, AFMA IRR Section 93, AFMA-IRR Rule 83.11, DA-AO No. 42, Series of 1999, DA-AO No. 28, Series of 2008, DA-AO No. 12 Series of 2015, and ATI Rationalization Plan as approved on October 2013.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: List of approved proposals

Targeting Frequency: No frequency

Reporting: OPMES

SCALED-UP AFE INNOVATIONS

4

Philippine agriculture is both complex and dynamic, and people who are into it are constantly required to respond to new challenges in the form of social, economic and most especially environmental change. Thus, innovations in AFE are really needed to help our small farmers in the field.

Innovation is the creation of better or more effective products, processes, services, technologies, or ideas that are readily available to markets, governments, and most especially to the society.¹ It is important to note that innovation is not synonymous with invention.² A&F innovation is not just the invention of a new idea, but it is actually “bringing it to market,” putting into practice and using it in a manner that leads to new products, services or systems that add value or improve quality.

The challenge ahead of us is how to build the capacity for innovation to ensure profitable and sustainable agriculture. Furthermore, capacity for agricultural innovation is vital to improve the livelihood and well-being of the people and goes beyond technological development. There is a need to broaden the range of AFE services coherent with the impacts of globalization, migration, technological and knowledge revolutions, and climate change issues. It is a challenge for our institution to provide more and alternative opportunities to the people and to make a progressive society for the future generation.

¹ Bowman, A. & Kearney, R. 1990.

² Dietrich, M. & Krafft, J. 2012.

UNDERTAKEN EXTENSION RESEARCH

Research and Development (R&D) is inevitably the lifeblood of extension. Without the technologies and innovations produced from R&D studies, the extension system will be task less. This cycle, however, does not only revolve around the two portions of RD and E.

The cycle of innovation and development of technologies and other R&D outputs can also be done in the extension side through the conduct of extension researches. This studies aim to develop and innovate products of researches, evaluate existing extension modalities, or generate various extension innovations.

50. Number of AFE research conducted

Definition. Conduct of extension research contributing to the enhancement of the extension practice.

Relevance. This is pursuant to the Institute's Rationalization Plan, approved on October 2013. One of the functions of the ATI as indicated in this document is to formulate and issue guidelines in planning, implementation, monitoring, and evaluation of AFE programs, projects, and activities.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

51. Number of AFE research findings published

Definition. Research results published in scientific papers, journals, among others or presented in professional fora.

Relevance. This is pursuant to the Institute's Rationalization Plan, approved on October 2013. One of the functions of the ATI as indicated in this document is to formulate and issue guidelines in planning, implementation, monitoring, and evaluation of AFE programs, projects, and activities.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

4

DEVELOPMENT AND ENHANCEMENT OF EXTENSION MECHANISMS THROUGH INNOVATION

This program provides opportunities for the development of new extension modalities, methodologies and approaches that are fit to the changing extension contexts. After proven effective through piloting, innovative extension modalities, methodologies and approaches are institutionalized and become regular extension interventions that fall under other Thematic Programs. It includes enriching the content of extension in relation to competitiveness and sustainability of the agriculture and fisheries sector.

52. Number of extension modalities developed

Definition. Modalities shall include strategies, approaches, and methods on AF extension with corresponding program document.

Relevance. This is pursuant to the Institute's Rationalization Plan, approved on October 2013. One of the functions of the ATI as indicated in this document is to formulate and issue guidelines in planning, implementation, monitoring, and evaluation of AFE programs, projects, and activities.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

53. Number of innovations on AFE interventions developed

Definition. New PPAs that seeks to influence the development of the AF sector such as programs that prioritize conflict areas, 5th and 6th class municipalities, climate change vulnerable areas, youth and women, indigenous people, and physically challenged. The interventions should have a corresponding program document to consider it as an intervention developed.

Relevance. This is pursuant to the Institute's Rationalization Plan, approved on October 2013. One of the functions of the ATI as indicated in this document is to formulate and issue guidelines in planning, implementation, monitoring, and evaluation of AFE programs, projects, and activities.

53.1 Number of beneficiaries

Definition. Clients who benefitted from the new programs, projects, or activities developed.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

STRENGTHENED A&F STAKEHOLDER'S CAPACITY ON CC ADAPTATION AND READINESS



For the past years, the Philippines is being tagged as one of the countries that is “extremely” vulnerable to climate change.³ This notion stimulated national actions towards adaptation and mitigation initiatives especially on the agricultural sector. It is widely known that the sector's dominance in the country's overall productivity growth is one of the major keys of structural transformation to promote long-term economic growth.

Nelson, et al. (2009) stressed that the impacts of climate change on agriculture and human well-being include: 1) the biological effects on crop yields; 2) the resulting impacts on outcomes including prices, production, and consumption; and 3) the impacts on per capita calorie consumption and malnutrition. He further states that the biophysical effects of climate change on agriculture induces changes in production and prices. This goes through the economic system as farmers and other market participants adjust autonomously, altering crop mix, input use, production, food demand, food consumption and trade.

As this phenomenon is nearly inevitable, extension has a crucial role in promoting and disseminating adaptation and mitigation measures at the micro level. It is important to train and educate small-holder farmers about these measures. This aims to lessen the effects of climate change and to sustain their production to maintain or increase the sector's output. Consistent with the agency's mandate, ATI assures smooth and continuous coordination with A&F stakeholders in this undertaking. This is complementary to existing environmental and social conservation initiatives.

³ Rappler, 2015.

CONDUCT OF INFORMATION CAMPAIGNS

The ATI also provides fast access to up-to-date agriculture related information and knowledge. It covers the development, translation, packaging and distribution of knowledge products available in different platforms.

Information campaigns on climate change. These are in situ or on-the-road campaigns promoting awareness on climate change and educating clients on the importance of climate change mitigation and adaptation.

Climate Change Knowledge Products. These are techno-based materials which contains information on CC technologies, mitigation, and adaptation. This can be in the form of print, broadcast, video, or web-based knowledge products.

54. Number of campaigns conducted

Definition. Campaigns such as information caravans, orientations, or seminars that provides awareness about climate change and its impact, adaptation and mitigation on the AF sector.

No. of campaigns conducted = Number of info caravans + orientations + seminars conducted relative to CC

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

54.1 Number of beneficiaries

Definition. Individuals who participated in the campaigns.

54.2 Number of communities reached

Definition. Areas where campaigns were conducted.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

55. Number of CC knowledge products developed

Definition. IEC materials on climate change technologies and practices developed.

**No. of CC knowledge products developed = Number of “new”
CC knowledge products developed**

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

**56. Number of CC knowledge products updated/ enhanced/
packaged**

Definition. IEC materials (print, broadcast, video, and web-based) on climate change updated, enhanced, or packaged.

**No. of CC knowledge products updated/enhanced/
packaged = Number of CC knowledge products updated/
enhanced/packaged**

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the extended functions was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

57. Number of CC knowledge products digitized

Definition. IEC materials on climate change transformed to digital or multi-media format, which are uploaded in the website and can be accessed or downloaded by clients.

No. of CC knowledge products digitized = Number of CC knowledge products digitized

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

58. Number of CC knowledge products translated

Definition. IEC materials on climate change packaged and popularized into local dialects.

No. of CC knowledge products translated = Number of CC knowledge products translated to local dialects

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

59. Number of CC knowledge products reproduced

Definition. Total number of IEC materials on climate change reproduced into several number of copies for distribution to clients.

No. of CC knowledge products reproduced = Number of copies of CC knowledge products

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

60. Number of CC knowledge products distributed

Definition. IEC materials on CC technologies and practices distributed.

No. of CC knowledge products distributed = Number of CC knowledge products distributed

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

CAPABILITY BUILDING ON CLIMATE CHANGE ADAPTATION AND MITIGATION

This program aims to capacitate stakeholders and organized groups at various levels (farmers, fishers, extension workers, subject matter specialists, experts, extension managers, among others) with knowledge, attitude and skills to achieve specific development objectives and goals. This is being done through training, education and provision of advisory services on agriculture and fisheries.

Training Program on Climate Change. This includes training programs focused on climate change such as Climate Smart Farm Business School (CSFBS), Training of Trainers, among others.

61. Number of trainings conducted

Definition. Trainings on climate change adaptation and mitigation, disaster risk deduction and management, and sustainable development practices. This includes trainings exclusive for CC or training programs with CC component.

No. of trainings conducted = Number of CC trainings conducted

Relevance. Pursuant to RA 8435 s. 1997, known as the Agriculture and Fisheries Modernization Act, strengthening the role of ATI as the DA's extension and training arm and overall manager of A&F training and extension of the country. Moreover, it expanded the scope of A&F extension to training services, farm and business advisory services, demonstration services and information, education and communication (IEC) support services through tri-media. One of the functions of the Institute as based from the Rationalization Plan of 201 further states that the ATI shall assist in the coordination with State Universities and Colleges (SUCs), the Local Government Units' (LGUs) extension system by improving their effectiveness and efficiency through capability building and complementary extension activities such as technical assistance, training of personnel, improvement of physical facilities, extension cum research and information support services.

61.1 Number of participants trained

Definition. Individuals who participated to the trainings on climate change.

No. of participants trained = Number of AEWs + Number of Farmers + other participants

61.1.1 Number of AEW participants

Definition. Agricultural Extension Workers (AEWs) who participated in climate change trainings conducted.

61.1.2 Number of Farmer participants

Definition. Farmers who participated in climate change trainings conducted.

61.1.3 Number of Other participants

Definition. Other participants include rural women, youth, rural-based organizations, such as 4H, P4MP, VLAP, IPs, RIC, MS, representatives of various organizations, such as LGU, GA, PO, NGO, and SUCs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: No frequency

Reporting: OPMES, DA-MED

PROVISION OF EXTENSION SERVICES ON CLIMATE CHANGE ADAPTATION AND MITIGATION

This is a special program that specifically addresses the extension needs of stakeholders that are affected by the adverse impacts of climate change in order to develop their capability to withstand or adapt to such unwholesome conditions successfully. It covers stakeholders who are potentially to be affected by impending strike of adverse climate impacts by providing the extension services to boost their preparedness. Extension interventions include services that may cut across all other Thematic Programs.

62. Number of climate resilient livelihood projects provided

Definition. Climate resilient livelihood projects provided under ATI's Climate Change Program. Beneficiary for these projects can be individual, farmer groups, or other organized groups.

No. of climate resilient livelihood projects provided = Number of livelihood projects per beneficiary

Relevance. In support to the Institute's mandate as lead agency for AF extension, extension support to training is vital to foster the stakeholders' adoption and investment in the technologies being offered.

Other details

Reporting Focal Point: ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

IMPROVING ENABLING ENVIRONMENT AND QUALITY OF GOVERNANCE



Good governance translates from consistent management of resources and relations, and cohesive policies, processes and decision-rights. It is fundamentally a human activity related to how important decisions are made concerning the future of the institution, the people and the environment that relies on them. Good governance enables sustainable wealth creation whereas a dissipated governance erodes everything that enables decent living for the common good.⁴ The government plays a vital part as the central institution to exercise power over its subjects. Hence, it is essential for the government to improve the quality of governance especially in the field of AFE.

The strength of AFE relies on its appropriate policies, strategies and efficient M&E system to meet the growing demand of various A&F stakeholders. The sixth goal guarantees harmonization of extension policies, strategic plans, and M&E mechanisms to effectively implement all extension services to attain maximum utility and fortify institutional collaboration and linkages.

⁴ McGregor, 2011.

AFE POLICY AND STANDARDS DEVELOPMENT, PLANNING, MONITORING, AND EVALUATION

Policy and Standards Development. To improve the delivery of extension services to partners and stakeholders, the Institute continues to harmonize the extension policies and standards for agriculture and fisheries by formulating national guidelines, performance standards, and providing technical support for legislative initiatives related to AFE.

Corporate PME. ATI capacitates Planning, Monitoring & Evaluation (PME) officers from the ATI network of training centers through technical guidance sessions and other knowledge sharing activities in the national and regional levels on results-based planning and budgeting system. Furthermore, the Institute monitors and evaluates the implementation of the ATI's plans and programs through performance reviews, technical guidance sessions, and results evaluation studies. We formulate guidelines in the monitoring and evaluation of ATI's AFE programs.

Extension System PME. Institutionalizing system planning at the national and regional level, as well as conduct semestral meetings to strengthen the Agriculture and Fisheries Extension Network (AFEN). The Institute further develops and disseminates modules to build the institute's capacity on strategic planning, as well as modules on Results Based Monitoring and Evaluation (RBME) to capacitate stakeholders in the monitoring and evaluation of AFE programs.

62. Number of AF standards developed or updated

Definition. These are mandatory actions and rules on AFE governance and management developed or updated which conforms to the policies of the organization.

No. of AF standards developed or updated = Number of standards developed + Number of standards updated

Relevance. This is pursuant to ATI Rationalization Plan, approved on October 2013, which mandates the ATI to spearhead the extension policy development and standards setting, strategic extension systems planning, monitoring and evaluation, and formulation of an extension agenda and programs for the national and regional levels.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

63. Number of guidelines developed or updated

Definition. These are general instructions or procedures developed or updated that provides a framework for implementation of AFE interventions.

Relevance. This is pursuant to ATI Rationalization Plan, approved on October 2013, which authorizes the Institute to formulate and issue standards and guidelines in planning, implementation, monitoring, and evaluation of AFE PAPs.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

64. Number of policy briefs developed

Definition. Concise summary of a particular issue, the policy options to deal with it, and some recommendations on the best option developed.

Relevance. This is in support to ATI's function of spearheading the extension policy development and standards-setting, strategic extension systems planning, monitoring and evaluation, and formulation of an extension agenda and programs for the national and regional levels.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

65. Number of planning workshops conducted

Definition. Planning workshops in relation to the implementation of AFE programs, projects, and activities conducted for the Institute.

Relevance. This is pursuant to ATI's function of leading in the formulation of the National Agriculture and Fisheries Extension (AFE) Agenda and Budget and prepare an integrated plan for publicly-funded training programs in A&F.

65.1 Number of participants

Definition. Individuals who participated in the planning workshops.

65.2 Number of plans developed

Definition. Document outlining AFE programs, projects, and activities to be implemented for a certain period of time.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: Semestral and Annual

Reporting: OPMES

66. Number of consultation workshops/meetings conducted

Definition. These are internal consultation workshops or meetings with participants coming from the Institute. This includes small group meetings, workshops conducted by ATI-CO with TCs as participants, among others.

**No. of consultation workshops/ meeting conducted =
Number of consultation workshops + Number of meetings**

Relevance. This is in compliance with the ideal process of bottoms-up planning that involves consultation with units on the grounds. This indicator also enables Operating Units to strictly conduct and implement small group meetings prior to delivering major extension services.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: No frequency

Reporting: OPMES

67. Number of studies conducted or funded

Definition. These are studies conducted or funded by the Institute which includes evaluation studies (i.e. impact, outcome), case studies, needs assessment, benchmarking studies, among others.

No. of studies conducted or funded = Number of studies conducted + Number of studies funded

Relevance. This is in support to ATI's function of spearheading the extension policy development and standards-setting, strategic extension systems planning, monitoring and evaluation, and formulation of an extension agenda and programs for the national and regional levels.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Terminal Report/Completion Report

Targeting Frequency: No frequency

Reporting: OPMES

68. Number of performance reviews and evaluation conducted

Definition. Periodic review and assessment to evaluate AFE PAPs. This includes mid-year review, annual review, banner program reviews, among others.

Relevance. This is to ensure efficiency in the delivery and implementation of extension services. This is also to complement the strategies and plans set prior to the fiscal year and perform the necessary updating or enhancements during the implementation phase.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: Semestral, Annual

Reporting: OPMES

69. Number of Management Reviews conducted

Definition. This is a biannual gathering of top level and supervisory level positions in the Institute to discuss updated in the implementation of PAPs and also to carry out essential updated in the policy directions of the agency.

Relevance. This is to ensure efficiency in the delivery and implementation of extension services. This is also to complement the strategies and plans set prior to the fiscal year and perform the necessary updating or enhancements during the implementation phase.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: Semestral, Annual

Reporting: OPMES

70. Number of Annual Audits conducted

Definition. This includes internal quality audit and third party audit for ISO certification or re-certification.

Relevance. This is to comply with the standards set by the International Organization for Standardization. The ISO certification also serves as supporting document for various legal government transactions, one of which is the provision of Performance-based Bonus.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TOACR

Targeting Frequency: Semestral, Annual

Reporting: OPMES

71. Number of manuals developed

Definition. These are book of instructions and guidelines developed in the implementation of AFE PAPs developed such as the Grant System Manual, Cost Standards, among others.

No. of manuals developed = Number of “new” manuals developed

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

72. Number of manuals reproduced

Definition. These are book of instructions and guidelines reproduced in the implementation of AFE PAPs developed such as the Grant System Manual, Cost Standards, among others.

No. of manuals reproduced = Number of reproduced copies of manuals

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA)

of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

73. Number of manuals distributed

Definition. These are book of instructions and guidelines distributed in the implementation of AFE PAPs developed such as the Grant System Manual, Cost Standards, among others.

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

74. Number of M&E documents developed or enhanced

Definition. Document containing the progress of targeted PAPs. These

are usually on a program- or project-based report which contains compendium of specific reports prepared by the Operating Units.

No. of M&E documents developed or enhanced = Number of M&E documents developed + Number of M&E documents enhanced

Relevance. This is pursuant to ATI Rationalization Plan, approved on October 2013, which authorizes the Institute to formulate and issue standards and guidelines in planning, implementation, monitoring, and evaluation of AFE PAPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

75. Number of M&E documents reproduced

Definition. Reproduced documents containing the progress of targeted PAPs. These are usually on a program- or project-based report which contains compendium of specific reports prepared by the Operating Units.

No. of M&E documents reproduced = Number of reproduced copies of M&E documents

Relevance. This is pursuant to ATI Rationalization Plan, approved on October 2013, which authorizes the Institute to formulate and issue standards and guidelines in planning, implementation, monitoring, and evaluation of AFE PAPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

76. Number of M&E documents distributed

Definition. Distributed documents containing the progress of targeted PAPs. These are usually on a program- or project-based report which contains compendium of specific reports prepared by the Operating Units.

Relevance. This is pursuant to ATI Rationalization Plan, approved on October 2013, which authorizes the Institute to formulate and issue standards and guidelines in planning, implementation, monitoring, and evaluation of AFE PAPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

IDENTIFY SUCCESS LEVEL OF CORPORATE BRAND AWARENESS CAMPAIGN

The ATI also provides fast access to up-to-date corporate related information and knowledge. It covers the development, translation, packaging and distribution of knowledge products available in different platforms:

Corporate Materials. Content of these IEC materials are for corporate or image building of the organization. This includes newsletters, brochures about the agency, including its programs and services, video briefers, among others.

77. Number of corporate materials developed

Definition. These are IEC materials for corporate image building of the organization such as newsletters, brochures about the agency, including its programs and services, video briefers, among others.

No. of corporate materials developed = Number of “new” corporate materials developed

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

78. Number of corporate materials updated/ enhanced/ packaged

Definition. These are IEC materials for corporate image building of the organization such as newsletters, brochures about the agency, including its programs and services, video briefers, among others.

**No. of corporate materials updated/ enhanced/ packaged
= Number of corporate materials updated + enhanced +
packaged**

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

79. Number of corporate materials digitized

Definition. These are corporate materials digitized and uploaded in the website. These are usually in PDF or web-based format.

**No. of corporate materials digitized = Number of corporate
materials converted to digital media**

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: IPCR, Individual Accomplishment Report

Targeting Frequency: No frequency

Reporting: OPMES

80. Number of corporate materials reproduced

Definition. These are copies of corporate materials reproduced into several number of copies for distribution to clients.

No. of corporate materials reproduced = Number of copies of corporate materials

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

81. Number of corporate materials distributed

Definition. These are corporate materials distributed to clients.

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA)

of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

82. Number of awareness campaigns conducted

Definition. Information caravan promoting ATI programs and services.

Relevance. Through the Republic Act 8435 series of 1997, otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) of 1997, the role of the Institute as extension and training arm of the country was expanded. One of the indicated extended function was on information, education, and communication (IEC) support services through tri-media. Thus, this indicator is important in accomplishing this function.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Distribution List

Targeting Frequency: No frequency

Reporting: OPMES

OPTIMIZE RESOURCE MANAGEMENT

This sub-program deals with the empowerment of human resources and views them as one of the major factors in attaining the optimum efficiency and effectiveness of AF extension delivery.

Human Resource Development. This includes capability training, monetary and non-monetary assistance, and government service benefits to ATI staff.

Infrastructure Development. This is inevitably one of the key factors to boost government spending as financial requirements for infrastructure projects are evidently large. This includes establishment of buildings and training facilities.

83. Number of learning and development activities conducted

Definition. Activities that develop and enhance the Institute's manpower such as training, seminars, lectures, among others and are exclusive only for ATI staff.

**No. of learning and development activities conducted =
Number of training and training-related activities for ATI staff**

Relevance. This indicator focuses on the development and improvement of the most vital factor in the delivery of extension services. Improvement and development of the Institute's manpower directly translates to increase in efficiency and effectiveness of extension delivery.

83.1 Number of participants

Definition. Individuals who participated in the learning and development activities conducted.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: TAOACR, Human Resource Development Plan

Targeting Frequency: No frequency

Reporting: OPMES

84. Number of monitoring reports of action plans prepared

Definition. Reports from the monitoring of action plans or re-entry plans of ATI staff sent to local and foreign trainings.

Relevance. This is a way to assess the impact or outcome of the training attended by the ATI staff. This can also be a device to distribute

opportunities to every staff willing and able to attend local and foreign trainings.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Staff Development Reports

Targeting Frequency: No frequency

Reporting: OPMES

84. Number of equipment acquired

Definition. Acquisition of equipment, supplies, and tools used for the provision of AFE interventions. This also includes ICT equipment purchased.

Relevance. This indicator provides rationale for the planning and monitoring of equipment acquisition relative to AF extension delivery.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: PPMP, APP

Targeting Frequency: No frequency

Reporting: OPMES

86. Number of facilities constructed or upgraded

Definition. New or existing facilities built or improved where AFE interventions are to be conducted. This includes buildings and training facilities except furniture and fixtures.

No. of facilities constructed or upgraded = Number of facilities constructed + Number of facilities upgraded

Relevance. This indicator provides rationale for the planning and monitoring of the construction or improvement of facilities relative to AF extension delivery.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: PPMP, APP, Infrastructure Development Plan

Targeting Frequency: No frequency

Reporting: OPMEs

87. Number of staff sent to local or foreign training

Definition. Staff provided financial assistance to attend local or foreign AFE related training.

No. of staff sent to local or foreign training = Number of staff provided assistance to local training + Number of staff provided assistance to foreign training

Relevance. This indicator serves as a monitoring tool to distribute opportunities to every staff willing and able to attend local and foreign trainings.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Human Resource Development Plan

Targeting Frequency: No frequency

Reporting: OPMEs

88. Number of staff sent to non-degree courses

Definition. ATI staff provided support for their completion of non-degree courses.

Relevance. This is in support to the development and improvement of the Institute's manpower.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Human Resource Development Plan

Targeting Frequency: No frequency

Reporting: OPMES

89. Number of personnel granted with loyalty award

Definition. Personnel given Loyalty Cash Award (LCA) pursuant to CSC Memorandum Circular NO. 06, s. 2002 and COA Circular No. 2013-003A s. 2013.

Relevance. This indicator provides rationale for the planning and monitoring for the provision of loyalty awards for qualified ATI staff for both Central Office and Trainings Centers.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: ATI-CO HRO Service Records

Targeting Frequency: No frequency

Reporting: OPMES

90. Number of incentives given

Definition. Rewards or incentives given to ATI personnel as evaluated by the Program on Awards and Incentive for Service Excellence (PRAISE) Committee.

Relevance. This indicator provides rationale for the planning and monitoring for the provision of incentives for qualified ATI staff for both Central Office and Trainings Centers.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: PRAISE Evaluation Report

Targeting Frequency: Annual

Reporting: OPMES

91. Number of retirement benefits processed

Definition. Benefits relative to retirement given to ATI retiring personnel.

Relevance. This indicator provides rationale for the planning and monitoring for the granting of retirement benefits for qualified ATI staff for both Central Office and Trainings Centers.

Other details

Reporting Focal Point: ATI-CO

Data Gathering Tool/s: Individual Government Service Records

Targeting Frequency: No frequency

Reporting: OPMES

ADMINISTRATIVE AND FINANCIAL MANAGEMENT

This sub-program deals with the implementation and management of PAPs relative to administrative and finance unit or section.

General Services. This includes maintenance PAPs, procurement and property activities, preservation or repair of government vehicles, and outsourcing of services.

Finance. This includes development and submission of financial status and reports.

92. Number of supplier's evaluation conducted

Definition. Evaluation of external suppliers or contractors conducted.

Relevance. This indicator provides rationale for the granting of contracts for possible suppliers provided they meet the minimum qualifications set by the agency and comply with the necessary documentary requirements.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

93. Number of inventorial activities conducted

Definition. Accounting of supplies and materials, and equipment and other properties relative to the delivery of extension services acquired by the Institute.

No. of inventorial activities conducted = Number of inventorial activities for supplies and materials + Number of inventorial activities for equipment and other properties

Relevance. This indicator enables the Institute to monitor the serviceable and non-serviceable resources in order to conduct property disposal activities.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

94. Number of property disposals undertaken

Definition. Equipment disposed through proper disposal procedures.

Relevance. This is in compliance with the COA Circular or issuances such as the COA Circular 2018-002 prescribing the submission of the Property Inventory Form as basis for the assessment of general insurance coverage over all insurable assets, properties and interests of the government with the General Insurance Fund of the Government Service Insurance System.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Property Inventory

Targeting Frequency: No frequency

Reporting: OPMES

95. Number of vehicles registered, insured, and maintained

Definition. Registration, purchase of insurance, and maintenance of government vehicles.

Relevance. This indicator provides rationale for the monitoring of government-owned vehicles.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Vehicle Maintenance Record

Targeting Frequency: No frequency

Reporting: OPMES

96. Number of outsourced services funded

Definition. Services acquired through outsourcing such as janitorial and security services.

Relevance. This indicator provides rationale for planning and monitoring of targets for service outsourcing.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Service Contracts

Targeting Frequency: No frequency

Reporting: OPMES

97. Number of maintenance undertaken

Definition. Maintenance and repairs implemented on building and training facilities including payment of utilities such as electricity, water, communications, among others.

Relevance. This indicator provides rationale for planning and monitoring of targets for maintenance.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: No frequency

Reporting: OPMES

98. Number of BFARs prepared

Definition. Budget and financial accountability reports prepared on a monthly basis.

Relevance. This in compliance to reports required by oversight agencies such as DA and DBM.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: Monthly
Reporting: OPMES

99. Number of financial statements prepared

Definition. Financial statement and consolidated reports prepared on a monthly basis.

Relevance. This in compliance to reports required by oversight agencies such as DA and DBM.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Not applicable

Targeting Frequency: Monthly

Reporting: OPMES

PROGRAM MONITORING

This sub-program deals with monitoring of the Institute's programs.

Monitoring. This includes conduct of monitoring and evaluation activities and preparation of monitoring reports.

Technology adoption. This is in compliance with the Institute's commitment indicator to the NEDA in support to the Ambisyon Natin 2040.

100. Number of monitoring activities conducted

Definition. Activities related to monitoring and evaluation of the Institute's PAPs conducted.

Relevance. This is to ensure efficiency in the delivery and implementation of extension services. This is also to complement the strategies and plans set prior to the fiscal year and perform the necessary updating or enhancements during the implementation phase.

100.1 Number of monitoring reports prepared

Definition. Report relative to the monitoring and evaluation of the Institute's PAPs.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Monitoring Reports

Targeting Frequency: No frequency

Reporting: OPMES

101. Percent of technology adapters

Definition. Percentage rate of technology adapters based on evaluation studies conducted by the Training Centers. The data for this indicator will come from the evaluation studies conducted by the Training Centers.

Relevance. This is in compliance with the AFMP indicators for AF extension.

Other details

Reporting Focal Point: ATI-CO and ATI-TCs

Data Gathering Tool/s: Evaluation studies

Targeting Frequency: No frequency

Reporting: OPMES

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