



REQUEST FOR QUOTATION

DATE: JANUARY 23, 2019

PURCHASE REQUEST NO: ISD FUND 2019-01-10

CANVASS NO. 09

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article(s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

Very truly yours,

MILAGROS C. URBANO
 BAC CHAIRMAN

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			OKI ES8473		
	72	pcs	Toner Cyan ES8473		
	72	pcs	Toner Magenta ES8473		
	72	pcs	Toner Yellow ES8473		
	72	pcs	Toner Black ES8473		
	30	pcs	Drum Cyan ES8473		
	30	pcs	Drum Magenta ES8473		
	30	pcs	Drum Yellow ES8473		
	30	pcs	Drum Black ES8473		
	4	pcs	Transfer Belt ES8473		
	3	pcs	Fuser Unit ES8473		
			OKI C9650		
	24	pcs	Toner Cyan C9650		
	24	pcs	Toner Magenta C9650		
	24	pcs	Toner Yellow C9650		
	24	pcs	Toner Black C9650		
	12	pcs	Drum Cyan C9650		
	12	pcs	Drum Magenta C9650		
	12	pcs	Drum Yellow C9650		
	12	pcs	Drum Black C9650		
	4	pcs	Transfer Belt C9650		
	4	pcs	Fuser Unit C9650		

PURPOSE: TO BE USED FOR PRINTING AND REPRODUCTION OF CORPORATE AND TECHNO-BASED INFO MATERIALS (JANUARY-JUNE 2019)

I hereby certify that I am in a position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediately delivery to the AGRICULTURAL TRAINING INSTITUTE, ATI Bldg., Elliptical Road, Diliman, Quezon City.

MODEL : _____
 DELIVERY PERIOD : _____
 WARRANTY PERIOD : _____
 PRICE VALIDITY : _____

CANVASS BY : _____
 DATE: _____

 Signature over Printed Name of or Authorized Representative
 Tel. No. _____