



REQUEST FOR QUOTATION

DATE: FEBRUARY 08, 2018

PURCHASE REQUEST NO: PAD (RICE) FUND 2018-02-62A

CANVASS NO. 73

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article(s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

Very truly yours,

MILAGROS C. URBANO
 BAC CHAIRMAN

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	Package For 400 for 3 days		ACCOMMODATION INCLUDING FOOD PROVISION AND TRANSPORTATION FROM HOTEL TO VENUE AND VISE VERSA AND TRANSPORTATION TO AND FROM HOTEL TO AIRPORT FOR 2017 RICE ACHIEVERS AWARDING CEREMONY ON MAY 30-31, AND JUNE 1, 2018		
	400	Pax	Room Requirements: a. Triple Sharing (additional mattress set-up) Inclusions: b. Buffet breakfast based on occupancy c. Welcome amenity set-up in the mini-bar d. In room internet access e. Local calls f. English Newspaper g. Use of outdoor pool and fitness center h. 37 inch LCD television in the regular room and 40 inches LCD television in the suites i. Laptop friendly electronic personal safe j. Coffee and tea making facilities k. Electronic card room access		
	400	Pax	Banquet Requirements: a. May 30, 2018: Buffet Dinner b. May 31, 2018: Buffet breakfast, AM Snacks, Buffet Lunch c. June 1, 2018: Buffet Breakfast d. May 30, 2018 Lunch, AM Snacks Inclusions: a. Use of venue for a minimum guaranteed persons b. Basic Sound System c. Registration Table set-up d. Mints and candies e. Free flowing coffee and hot tea f. Wireless internet connectivity		
	25		Transportation Requirements: a. May 30, 2018: Pick up from airport to hotel b. May 31, 2018: Pick up from airport to hotel c. May 30, 2018: Transportation from hotel to venue and vise versa d. May 31, 2018: Transportation from hotel to airport		
	20	Trip			
	20				
	40				
	40				

PURPOSE: FOR THE CONDUCT OF RAA 2017 AWARDING CEREMONY ON MAY 30-31, AND JUNE 1, 2018

I hereby certify that I am in a position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediately delivery to the AGRICULTURAL TRAINING INSTITUTE, ATI Bldg., Elliptical Road, Diliman, Quezon City.

MODEL : _____
 DELIVERY PERIOD : _____
 WARRANTY PERIOD : _____
 PRICE VALIDITY : _____

CANVASS BY : _____
 DATE: _____

 Signature over Printed Name of or Authorized Representative
 Tel. No. _____