



Republic of the Philippines  
Department of Agriculture

## AGRICULTURAL TRAINING INSTITUTE

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

1

### AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

---

#### A RESOLUTION RECOMMENDING ALTERNATIVE METHOD OF PROCUREMENT THROUGH SHOPPING AND RECOMMENDING OF AWARD TO RIELOU GENERAL MERCHANDISE

Section 52.1 (a) - Unforeseen Contingencies with ABCs < Php 200,000.00

Section 52.1 (b). Procurement of ordinary or regular office supplies with ABCs < Php. 1,000,000

BAC Resolution No. PAO-12-21, s. 2021

**WHEREAS**, for the purposes of economy and efficiency in all aspects of government procurement, the Agricultural Training Institute (ATI) resorts to the above-mentioned Alternative Mode of Procurement consistent with the Rule XVI of the Implementing Rules and Regulations of Republic Act No. 9184;

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **PAD FUND 2021-11-72A** to procure **office supplies** to be used during **Implementation of Urban Agriculture as requested by the Program Director and distribution of Urban Agriculture Grow Kits** with Approved Budget for the Contract (ABC) of P 228,127.50 in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, the ATI-BAC was tasked to evaluate the Purchase Request No. **PAD FUND 2021-11-72A**, for the purchase of goods **office supplies** which is essential in the conduct of **Implementation of Urban Agriculture as requested by the Program Director and distribution of Urban Agriculture Grow Kits**.

**WHEREAS**, the following are the reasons for the purchase of the said good/s:

1. That there is an unforeseen contingency requiring immediate purchase of the said good/s.
2. **The good/s is/are considered as regular or ordinary office supplies and equipment not available in Procurement Service (PS).**
3. That the amount involved is within the threshold of Shopping as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's).
4. ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure.
5. That the ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**NOW THEREFORE**, in the consideration of the foregoing, We the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. **Recommend Alternative Method of Procurement through Shopping as provided in Sec. 52.1(b) and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services; and**

**2. Recommend the award and approval by the ATI Director IV of this Resolution and Purchase Order/Contract to RIELOU GENERAL MERCHANDISE.**

Done this 27<sup>TH</sup> day of DEC 2021 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

<i>Soy</i> <b>JOVANEE S. DELA CUADRA</b> Member	<b>RUMELIA G. DELA CRUZ</b> Member	<b>GAY RITCHEL GQ. DIANALA</b> Member
---	---------------------------------------	--

<i>Levi</i> <b>LEONILA D. CAIZ</b> Vice Chairperson	<i>Arce</i> <b>ANTONIETA J. ARCEO</b> Chairperson
---	---

**APPROVED BY:**

*Arce*  
**ROSANA P. MULA, Ph.D.**  
OIC-Director IV