



PURCHASE ORDER

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**
ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN

P.O. No.: 2021-11-226
DATE: Nov. 19, 2021

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City		Delivery Terms: 2 WORKING DAYS	
Date of Delivery:		Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	TOTAL COST
	Meals		
	December 13, 2021		
20	20	Lunch (Buffet) (3 viands choices of vegetables, fish meat- chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)	6,500.00
	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)	20	1,800.00
	Dinner (Buffet) (3 viands choices of vegetables, fish meat- chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)	20	6,500.00
	December 14, 2021		
	50	Breakfast (Buffet) (3 viands choices of vegetables, fish meat- chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)	9,000.00
	AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)	50	4,500.00
	Lunch (Buffet) (3 viands choices of vegetables, fish meat- chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)	50	15,000.00
	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)	50	4,500.00
PURPOSE: To be served during the conduct of thr Youth Agripreneurship Awarding Ceremony on December 13-14, 2021 at ATI Central Office, Diliman, Quezon City			
<i>*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i>			
TOTAL AMOUNT IN WORDS:			₱ 47,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

Signature Over Printed Name of Supplier
JOY EVANGELISTA
12/1/21
Date

Very truly yours,
Rosana P. Mula
ROSANA P. MULA, PhD
OIC-DIRECTOR IV



FUNDS AVAILABLE:

Amount: ₱ 47,800
OR/ PUR No.: 2021-11-42
11-22-21

JOAN E. SIMPSON
CHIEF ACCOUNTANT