



PURCHASE ORDER

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**
 ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN
 P.O. No.: 2021-09-165
 DATE: Sept. 29, 2021
 NP-SMALL VALUE
 MODE OF PROCUREMENT: PROCUREMENT

TIN: 439-401-859-000

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City		Delivery Terms: 17 WORKING DAYS	
Date of Delivery:		Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	TOTAL COST
	pax	Full Board Meals October 1-17, 2021 Breakfast (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)- Buffet	25 ₱ 150.00 ₱ 63,750.00
	pax	AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)	25 90.00 38,250.00
	pax	Lunch (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)- Buffet	25 275.00 116,875.00
	pax	PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)	25 90.00 38,250.00
	pax	Dinner (3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water)- Buffet *Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.	25 275.00 116,875.00

TOTAL AMOUNT IN WORDS:
THREE HUNDRED SEVENTY FOUR THOUSAND PESOS ONLY
 ₱ 374,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

JOY EVANGELISTA
 Signature Over Printed Name of Supplier
11/5/21
 Date

Very truly yours,

Rosana P. Mula
ROSANA P. MULA, PhD
 OIC-DIRECTOR IV

FUNDS AVAILABLE:

OR/BUJ No.: 2021-11-1123
 11-02-21
 Amount: Php. 374,000

DA-ATI
 BAC-Sec.
 RECEIVED
 for 11/5/21

JOAN E. SWAYSON
 CHIEF ACCOUNTANT