



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

**PURCHASE ORDER**

SUPPLIER: M.P. EVANGELISTA CATERING SERVICES  
ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN

P.O. No.: 2022-03-40  
DATE: Mar. 8, 2022

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

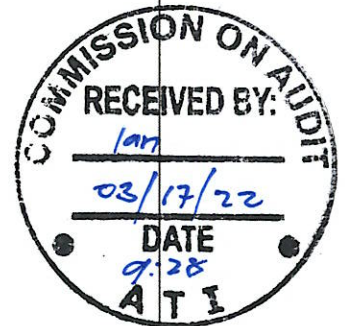
Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City  
Date of Delivery:

Delivery Terms: 10 MONTHS  
Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	per batch	<b>Meals (pack)</b> <b>March - December 2022</b> 12 batches (10 pax per batch) AM Snack	10	125.00	15,000.00
	per batch	Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and juice or bottled water			
	per batch	Lunch	10	350.00	42,000.00
	per batch	Plain rice, 3 viands (choices: chicken, beef, vegetable, fish or pork), fruits and any drinks			
	per batch	PM Snack	10	125.00	15,000.00
		Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and juice or bottled water			
		*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.			
		<b>PURPOSE:</b> To be served in the conduct of Monthly Virtual Seminar for Learning Site for Agriculture (LSA) and Private Agriculture and Fisheries-Extension Service Provider (PAF-ESP) for the month of Mar. To Dec. 2022 to be held at PAD, ATI Building, Elliptical Rd, Diliman, Quezon City			



**TOTAL AMOUNT IN WORDS:** SEVENTY TWO THOUSAND PESOS ONLY ₱ 72,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

MARY JOY P. EVANGELISTA  
Signature Over Printed Name of Supplier  
3/10/22  
Date

Very truly yours,  
ROSANA P. MULA, PhD  
DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON  
CHIEF ACCOUNTANT

OR/BUR No.: 2022-03-233  
03-10-22  
Amount: php. 72,000

n/ personal liab. (justification)