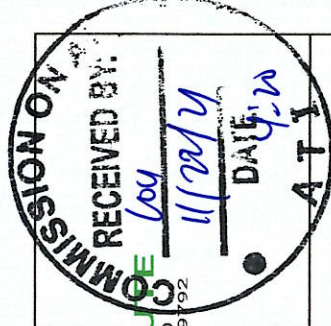




Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph



PURCHASE ORDER

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**
ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN

P.O. No.: 2021-11-220
DATE: Nov. 17, 2021

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 3 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	servings	Food (Buffet) Breakfast (3 viands, rice, fruit juice, water and dessert preferably fruits)	32	200.00 ₱	19,200.00
	servings	AM Snack (Native snacks and coconut juice)	32	90.00	8,640.00
	servings	Lunch (3 viands, rice, fruit juice, water and dessert preferably fruits)	32	275.00	26,400.00
	servings	PM Snack (pasta or sandwich and fruit juice)	32	90.00	8,640.00
	servings	Dinner (3 viands, rice, fruit juice, water and dessert preferably fruits)	32	275.00	26,400.00
Includes coffee/tea at the training venue					
<i>*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i>					
Note: As per Memorandum No. 1 s 2020 dtd. January 06, 2020, Ite, #7 states that, "The consumption of water and light in the use of their catering function shall be borne by the caterer 30 to 50pax- P200/day. The caterer shall pay on the first day of the event & shall be issued official receipt."					
PURPOSE: To be served during the ATI Risk Reduction Training for ATI-CO Employees on December 6-8, 2021					

TOTAL AMOUNT IN WORDS:

EIGHTY NINE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY

₱ 89,280.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Signature Over Printed Name of Supplier
J07 EVANGELISTA
Date 11/24/21

Very truly yours,
Rosana P. Mula
ROSANA P. MULA, PhD
FOIC-DIRECTOR IV



FUNDS AVAILABLE:

OR/BUR No.: 2021-11-1235
Amount: ₱ 89,280

JOAN E. SINGSON
CHIEF ACCOUNTANT