Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**	P.O. No.: 2021-07-114
ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN	DATE: July 7, 2021
TIN: 439-401-859-000	MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City	Delivery Terms: 2 WORKING DAYS
Date of Delivery:	Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Buffet Style			
		July 21, 2021			
	serving	Breakfast eggs/chicken tocino/fish, rice and water or juice	25	₱ 250.00	₱ 6,250.00
	serving	AM Snacks champorado with water or juice	25	100.00	2,500.00
	serving	Lunch fish/chicken/beef with rice and dessert	25	375.00	9,375.00
	serving	PM Snacks pasta and juice/water	25	100.00	2,500.00
	serving	Dinner fish/chicken/beef with rice and dessert *with free flowing coffee	25	375.00	9,375.00
		July 22, 2021			
	serving	Breakfast eggs/chicken longganisa/beef tapa/fish, rice and water or juice	25	250.00	6,250.00
	serving	AM Snacks waffle dog/corn dog and juice/water	25	100.00	2,500.00
	serving	Lunch fish/chicken/beef with rice and dessert	25	375.00	9,375.00
	serving	PM Snacks pasta and juice/water	25	100.00	2,500.00
	serving	Dinner fish/chicken/beef with rice and dessert *with free flowing coffee	25	375.00	9,375.00
		*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s. Note: As per Memorandum No. 1 s 2020 dtd. January 06, 2020, Ite, #7 states that, "The consumption of water and light in the use of their catering function shall be borne by the caterer 1 to 30 pax- P100/day. The caterer shall pay on the first day of the event & shall be issued official receipt."			
		PURPOSE: To be served during the Food Safety Midyear Assessment which will be held on July 21-22, 2021			

TOTAL AMOUNT IN WORDS: **SIXTY THOUSAND PESOS ONLY** ₱ **60,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

Very truly yours,

ALFREDO S. ATON, MPS-DM
DIRECTOR IV

CONFORME:

JOY EVANGELISTA
Signature Over Printed Name of Supplier

7/14/21
Date

FUNDS AVAILABLE:

JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: 2021-07-790
07-09-21

Amount: Php. 60,000

DA-ATI
BAC-Sec.
RECEIVED
FIL 7-14-21