



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**PURCHASE ORDER**

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**  
 ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN

P.O. No.: 2022-02-27  
 DATE: Feb. 18, 2022

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City  
 Date of Delivery:

Delivery Terms: 2 MONTHS  
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pax	Breakfast	45	200.00	9,000.00
	pax	AM Snacks	874	100.00	87,400.00
	pax	Lunch	874	320.00	279,680.00
	pax	PM Snacks	874	100.00	87,400.00
	pax	Dinner	45	320.00	14,400.00
Attached is the terms of reference for the menu					
PURPOSE: Meals to be served for the 1st Quarter CY 2022 for the various meetings and other activities of ATI Units/Divisons					

**TOTAL AMOUNT IN WORDS:**

**FOUR HUNDRED SEVENTY SEVEN THOUSAND EIGHT HUNDRED EIGHTY PESOS ONLY**

₱ **477,880.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

MARY JOY P. EVANGELISTA  
 Signature Over Printed Name of Supplier  
03/04/2022  
 Date

Very truly yours,

ROSANA P. MULA, PhD  
 DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SANCSON  
 CHIEF ACCOUNTANT



OR/BUR No.:

2022-02-180  
02-28-22

Amount:

₱ 477,880