



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7997 Fax No. (63-2) 8920-9792  
 Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

**PURCHASE ORDER**

SUPPLIER: **M.P. EVANGELISTA CATERING SERVICES**  
 ADDRESS: 235 SAN GABRIEL, STA. MARIA, BULACAN

P.O. No.: 2021-11-228  
 DATE: Nov. 19, 2021

TIN: 439-401-859-000

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 1 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pax	<p><b>November 26, 2021</b>            Packed Food (November 26, 2021)            Lunch            Fish/chicken/beef and vegetables with rice and dessert            Organically prepared food packs</p> <p><i>*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i></p>	200	325.00 ₱	65,000.00
PURPOSE: To be served during the culmination of the 7th Organic Agriculture Month Celebration on November 26, 2021 at the ATI Building, Elliptical Road, Diliman, Quezon City					
<b>TOTAL AMOUNT IN WORDS:</b>					65,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

*JOY EVANGELISTA*  
 Signature Over Printed Name of Supplier  
 12/1/21 /Date

Very truly yours,

*Rosana P. Mula*  
**ROSANA P. MULA, PhD**  
 OIC-DIRECTOR IV



FUNDS AVAILABLE:

**JOAN E. SONGSON**  
 CHIEF ACCOUNTANT

OR/BUR No.:

2021-11-1236  
 11-22-21

Amount:

₱ 65,000

DO

NOV 29 2021

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