



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Empress Road, Dikinson Quezon City, Metro Manila 1100
 Tel: (639) 291-2100 Fax: (639) 291-2101
 Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: http://www.ati.da.gov.ph, www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: INNOVATION PRINTSHOPPE INC.
ADDRESS: 2224-2225 Concha St., Manila
TIN: 004-591-735-000
Gentlemen:

P.O. No.: 2021-11-207
DATE: 9-Nov-21
MODE OF PROCUREMENT: NP- Small Value Procurement

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

| Place of Delivery: Date of Delivery: | | ATI, Diliman, Quezon City | | Delivery Terms: 15 WORKING DAYS Payment Term: LDDAP | |
|---|------|---|-------|--|------------|
| STOCK NO. | UNIT | DESCRIPTION | QTY | UNIT COST | TOTAL COST |
| | copy | Printing of IEC Materials Leaflets Size: 210mm x 297mm Trifold No. of pages: 2 (back to back) C2S 120 GSM Glossy Colors: Full color all pages Process: Offset Printing Others: File Supplied Provision of mock-up/ proofing prior to printing | 3,000 | 2.65 ₱ | 13,250.00 |
| | copy | Production Guide Size: 148mm x 210mm Booklet format No. of pages: 16 Stock: Cover: C2S 120 GSM Glossy Inside: C2S 120 GSM Matte Colors: Full color all pages Process: Offset Printing Others: File Supplied Provision of mock-up/ proofing prior to printing | 3,000 | 11.70 | 35,100.00 |



TOTAL AMOUNT IN WORDS: FORTY-EIGHT THOUSAND THREE HUNDRED FIFTY PESOS ONLY ₱ 48,350.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

COMFORME: *POPNEY ABREA*
 Signature Over Requested Name of Supplier
 Date: 11-18-21

Very truly yours: *Rosana P. Mula*
ROSANA P. MULA, PhD
 OIC - DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SANCOSON
 Head, Accounting Unit

OR/BUR No.: 2021-11-1189
Amount: ₱ 48,350

A.C. Secretary
NOV 15 2021
Clara 1:246 pc