



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
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**PURCHASE ORDER**

SUPPLIER: **CHLOEEN PRINTING SERVICES**

ADDRESS: BLK 2A, LOT 10A, VERDE HEIGHTS 1, BRGY. GAYA  
GAYA, SAN JOSE DEL MONTE CITY BULACAN

TIN: 737-345-274-000

P.O. No.: 2020-12-241

DATE: Dec. 18, 2020

MODE OF PROCUREMENT: NP-SMALL VALUE  
PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City

Delivery Terms: 20 WORKING DAYS

Date of Delivery:

Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	<b>RCEF Facilitator's Guide</b> Process: Offset Print Color: Color Print (full color) Pages: 50 inside page (C2S 100 lbs) Cover page and back (C2S 180lbs) Binding: Perfect Bind (Symthe Sewn) Size: (6.93 x 9.843) Finish: with spot lamination Two side printing With lamination on cover Others; Provision of mock-up print	200	230.00	46,000.00
	pc	<b>RCEF Module</b> Process: Offset Print Color: Color Print (Full color) Pages: 600 inside page (C2S 100 lbs) Cover page and back (C2S 120 lbs) pasted in PB #30 Binding: Hard bound (Smythe Sewn) Size: A4 (8.27 x 11.69) Finish: With spot lamination Two side printing With lamination on cover Others: Provision of mock-up print  PURPOSE: To be used for the implementation of RCEF Training Programs and Activities	200	2,150.00	430,000.00

TOTAL AMOUNT IN WORDS:

**FOUR HUNDRED SEVENTY SIX THOUSAND PESOS ONLY**

₱ 476,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

*Alfredo S. Atón*  
Signature Over Printed Name of Supplier

*Dec 23, 2020*  
Date

Very truly yours,

**ALFREDO S. ATON, MPS-DM**  
DIRECTOR IV

FUNDS AVAILABLE:

**ALYZA JANE VILLARZO-CARBUNGO**  
OIC CHIEF ACCOUNTANT

OR/BUR No.: 2020-12-76

Amount: 12-18-20  
Php. 476,000

