



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
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December 3, 2020

### NOTICE OF AWARD

**MR. ANITO L. TAN**  
Vice President  
**ECOPY CORPORATION**  
5837 Zobel Roxas St. Palanan,  
Makati City

Sir:

Please be informed that the CONTRACT for the repair and supplies of Sharp Copier for official use of Accounting Office under Purchase Order No. 2020-12-214 is hereby awarded to you at the Contract Price equivalent to **ONE HUNDRED FIVE THOUSAND SIX HUNDRED NINETY-FOUR PESOS ONLY (P105,694.00)**

You are therefore required within seven (7) days from the receipt of the approved Purchase Order to formally enter into contract with us by signing the CONFORME below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Truly yours,

**ALFREDO S. ATON, MPS-DM**  
Director IV

CONFORME:

Name and signature of the Bidder's Representative

01-18-21  
Date Received