


ORIGINAL



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
 Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: M.P. EVANGELISTA CATERING SERVICES ADDRESS: 227 SAN GABRIEL STA. MARIA BULACAN TIN: 414-713-157-000	P.O. No.: 2020-11-192 DATE: 18-Nov-20 MODE OF PROCUREMENT: NP- Small Value Procurement
--	---

Gentlemen:
Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI DILIMAN Quezon City
 Delivery Terms: 1 WORKING DAY
 Date of Delivery: LDDAP
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	lot	FOOD FOR THE 2019 RICE ACHIEVERS AWARDING CEREMONY ON NOVEMBER 27, 2020 <i>Inclusions:</i> Set-up tables with skirting; Center table design; Free flowing coffee and hot tea with disposable cups provided; Free flowing water with disposable cups provided; Catering Services; Provision of Pikapika	1		
	serving	Plated PM Snacks Serving of healthy snacks and fresh juice	70	₱ 100.00	₱ 7,000.00
	serving	Plated Lunch 3 viands; 1 vegetable; Fresh juice; Rice and bottled water	70	375.00	26,250.00
	serving	Plated PM Snacks Serving of healthy snacks and fresh juice	70	100.00	7,000.00
	serving	Plated Dinner 3 viands; 1 vegetable; Fresh juice; Rice and bottled water	70	375.00	26,250.00
Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any satisfactory service(s)					
Purpose: To be served for the conduct of RAA 2019 Awarding Ceremony on November 27, 2020 at BSWM Convention Hall, Diliman, Quezon City					

TOTAL AMOUNT IN WORDS:
SIXTY-SIX THOUSAND FIVE HUNDRED PESOS ONLY ₱ 66,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

Very truly yours,
ALFREDO S. ATON, MPS-DM
 DIRECTOR IV

Signature Over Printed Name of Supplier: M.P. Evangelista
 Date: 11/24/20

FUNDS AVAILABLE:

ALYZA JANE D. VILLAMARZO-CARBUNGGON
 OIC HEAD, ACCOUNTING UNIT
 Date: 11/23/2020

RECEIVED BY: dhon 9:52
 DATE: 25 NOV 2020
 AT I

OR/ORDER No.: 2020-11-1289
11-19-20
 Amount: Php: 66,500



November 18, 2020

NOTICE OF AWARD

MS. MARIA MINENE P. EVANGELISTA
Proprietor
M.P EVANGELISTA CATERING SERVICES
235 San Gabriel, Santa Maria, Bulacan

Madam:

Please be informed that the CONTRACT for the meals to be served during the RAA 2019 Awarding Ceremony under Purchase Order No. 2020-11-192 is hereby awarded to you at the Contract Price equivalent to **SIXTY-SIX THOUSAND FIVE HUNDRED PESOS ONLY (P66,500.00)**

You are therefore required within seven (7) days from the receipt of the approved Purchase Order to formally enter into contract with us by signing the CONFORME below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Truly yours,

ALFREDO S. ATON, MPS-DM
Director IV

CONFORME:

J07 EVANGELISTA
Name and signature of the Bidder's Representative

11/24/20
Date Received



**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF
PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD**

Section 53.9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

BAC Resolution No. PAD-11-07, s. 2020

WHEREAS, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **PAD (RICE) FUND 2020-10-39** to procure **meals** to be served during the **RAA 2019 Awarding Ceremony** with Approved Budget for the Contract (ABC) of **P71,500.00** in accordance to the End-users Project Procurement Management Plan (PPMP);

WHEREAS, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

WHEREAS, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

WHEREAS, the above cited Purchase Request of **meals**, is not covered by Shopping under Section 52 of the IRR of RA 9184;

WHEREAS, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

WHEREAS, invitations be posted thru PhilGEPs and procurement entity's website and other conspicuous places and send three requests for quotations/proposals to suppliers, contractor, and consultants of known qualifications;

WHEREAS, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

WHEREAS, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

WHEREAS, ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

NOW THEREFORE, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. Recommend Alternative Method of Procurement through Negotiated Procurement - Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and**
- 2. Recommend the approval and award by the ATI Director of this Resolution and Purchase Order/Contract to the bonafide Supplier/Contractor indicated in the Abstract of Quotations/Canvass as attached.**

Done this 18TH day of NOV. 2020 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.


THE BIDS AND AWARDS COMMITTEE:


JOSEPHINE N. ABEN
Member

RUMELIA G. DELA CRUZ
Member


ROSE ANN P. LEONOR
Member


LEONILA D. CAIZ
Vice Chairperson


ANTONIETA J. ARCEO
Chairperson

APPROVED BY:


ALFREDO S. ATON, MPS-DM
Director IV
