



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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## INVITATION TO BID

ATI-DC-ITBid 2019-12-01  
November 28, 2019

Dear Sir/Madam:

Please quote your offer price in the item/s indicated below and submit your proposals printed in your company's firm's or personal letterhead with your name, signature, company name (if any), address and contact numbers. Submit the duly accomplished proposals on or before December 13, 2019 12:30 p.m. Place your proposals together with the corresponding bid bond (10% of the floor price) in a sealed envelope with the ATI-DC No. above, your name, address and contact numbers. Unsigned proposals, below the floor price and those without the corresponding bid bond shall be disqualified.

Item Name/Description	Floor Price	Location
One (lot) Lot Unserviceable properties consisting of office equipment, furniture, fixtures and scrap /waste materials	Php 13,560.00	ATI Compound, Elliptical Road, Diliman, Quezon City

It is understood that (1) your quoted price is good for sixty (60) calendar days from bid opening; and (2) ATI reserves the right to accept or reject any bid, including that of a single eligible bid, to annul the bidding process, and to reject all bids of any time prior to contract award, without incurring any liability to the affected bidder or bidders.

For more details, please see attached instructions to Bidders (ITB).

Very truly yours,

  
**ALFREDO S. ATON, MPS-DM**  
Director