



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
 Tel. Nos. (63-2) 8920-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
 Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

**PURCHASE ORDER**

SUPPLIER: **DURAN FARM AGRIBUSINESS AND TRAINING CENTER ASSOCIATION INC.**

ADDRESS: **Barangay Basuit, Sam Ildefonso, Bulacan**

P.O. No.: **2020-06-108**

DATE: **22-Jun-20**

MODE OF PROCUREMENT: **EMERGENCY PROCUREMENT UNDER REPUBLIC ACT 11469 AND AWARD**

TIN:

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: **ATI, Diliman, Quezon City**  
 Date of Delivery: \_\_\_\_\_  
 Delivery Terms: **4 MONTHS**  
 Payment Term: **LLDAP**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	Assorted seedlings (100 seedlings per seedling tray)	7,750	240.00	1,860,000.00
Purpose: 1. Provision of Urban Agriculture (Sweet) and Vegetable Starter Kit, Glamourizing Youth in Agriculture  2. For the establishment of Community Garden in Barangay Payatas, Barangay Bagong Silang, Barangay Commonwealth, Barangay Batasan Hills, Barangay Novaliches of Quezon City, Caloocan and University of Quezon City  3. Second semester supplies and materials for the maintenance of ATing Gulayan ng DA Learning Site					

TOTAL AMOUNT IN WORDS: **ONE MILLION EIGHT HUNDRED SIXTY THOUSAND PESOS ONLY** ₱ **1,860,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

*[Signature]*  
**DEYRE B. DURAN**  
 Signature Over Printed Name of Supplier

*[Signature]*  
**June 25, 2020**  
 Date

Very truly yours,

*[Signature]*  
**ALFREDO S. ATON, MPS-DM**  
 DIRECTOR IV

FUNDS AVAILABLE:

*[Signature]*  
**ALYZA JANE VILLAMARZO-CARBUNGO**  
 OIC CHIEF ACCOUNTANT

*[Signature]*  
**6/24/2020**

OR/BUR No.: **2020-06-814**

Amount: **₱ 1,860,000.00**



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URL: <http://www.atidir.gov.ph>; [www.dextension.gov.ph](http://www.dextension.gov.ph)

June 22, 2020

### NOTICE OF AWARD

**MS. DESIREE B. DURAN**  
Proprietor  
**DURAN FARM AGRIBUSINESS AND  
TRAINING CENTER ASSOCIATION INC.**  
Barangay Basuit, San Ildefonso, Bulacan

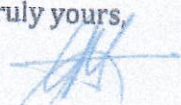
Madam:

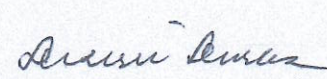
Please be informed that the **CONTRACT** for the procurement of Assorted Seedling Tray to be used during the various activities of Partnership and Accreditation Division, under Purchase Order No. 2020-06-108 is hereby awarded to **DURAN FARM AGRIBUSINESS AND TRAINING CENTER ASSOCIATION INC.** at the Contract Price equivalent to **ONE MILLION EIGHT HUNDRED SIXTY THOUSAND PESOS ONLY (P 1,860,000.00)**.

You are therefore required within seven (7) days from the receipt of the approved Purchase Order to formally enter into contract with us by signing the **CONFORME** below. Failure to enter into the said Contract or confirm the said Purchase Order shall constitute a sufficient ground for cancellation of this award.

Kindly coordinate with the BAC Secretariat for details. Thank you.

Truly yours,

  
**ALFREDO S. ATON, MPS-DM**  
Director IV

**CONFORME:**   
DESIREE B. DURAN  
Name and signature of the Bidder's Representative

June 25, 2020  
Date Received



**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE  
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING EMERGENCY PROCUREMENT UNDER  
REPUBLIC ACT 11469 AND AWARD**

**BAC Resolution No. PAD-06-02, s. 2020**


- WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;
- WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;
- WHEREAS**, President Rodrigo Roa Duterte issued a Proclamation No. 22 Declaring a State of Public Health Emergency throughout the Philippines last March 8, 2020 to combat the threat posed by the rising cases of infection of COVID-19;
- WHEREAS**, to ensure the availability of food for all affected sectors, under Guidelines for Emergency Procurement under Republic Act No. 11469 or the *Bayanihan to Heal as One Act*, Procuring Entities are encouraged to directly purchase agricultural products from local farmers or farmers' associations or cooperatives;
- WHEREAS**, in response to emergency and mitigate the impact of COVID-19 to farmers, the Agricultural Training Institute, through its Director/Head of Procuring Entity had approved Purchase Request **PAD FUND 2020-05-31A** dtd. **May 18, 2020** for the procurement of **Assorted seedling** with the approved budget for contract (ABC) amounting to **Php 1,860,000.00** using the Guidelines for Emergency Procurement under Republic Act No. 11469 or the *Bayanihan to Heal as One Act* and the *General Memorandum Order No. 01 Guidelines on DA Procurement Process during the State of Calamity*;
- WHEREAS**, the DA General Memorandum Order No. 01 re: Guidelines on DA Procurement Process during the State of Calamity encourages PEs to directly purchase agricultural products from local farmers or farmers' associations or cooperatives to ensure availability of food for affected sectors;
- WHEREAS**, for farmers' associations and cooperatives if the Procuring Entity is already maintaining a bidder's updated file of any of the following requirements, whether through the Philippine Government Electronic Procurement System Certificate of Registration and Membership or its own records, shall not require its re-submission. Otherwise, PEs shall require copies of Mayor's or Business Permit. For projects with an ABC above PhP500,000.00: Income Tax Returns (Annual Income Tax Return of the preceding tax year) or Business Tax Returns (Value Added Tax or Percentage Tax Return covering the previous six months) and original copy Omnibus Sworn Statement;
- WHEREAS**, for direct negotiation with local farmers, the submission of any of the following at any time before award or after award but before payment shall be sufficient: a certification that the farmer is in the Registry System for Basic Sectors in Agriculture (RSBSA); RSBSA identification card; or Barangay Certification that the supplier is a bonafide farmer;
- WHEREAS**, in direct purchase from local farmers, the PEs shall be guided by the following in the negotiation of prices for agricultural products:
- the average prevailing farmgate price for the province, if purchased directly from the farmers;
  - the market price, if purchased from farmers' association or cooperative; or
  - the recommended retail price by the local price coordinating council for commodities sold by capable farmers, and farmers' associations or cooperatives in their respective provinces, municipalities and cities.
- WHEREAS**, the Head of Procuring Entity, upon recommendation of the BAC or duly authorized End-user unit or any other appropriate bureau, committee, support or procuring unit, shall immediately award the contract to a legally, technically, and financially capable supplier, distributor, manufacturer, contractor, or consultant.
- NOW THEREFORE**, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, *hereby RESOLVE AS IT HEREBY RESOLVED* to:

- Recommend the procurement of the above-cited goods through Alternative Method of Procurement under Negotiated Procurement-Emergency Cases as stated in RA 11469 (Bayanihan To Heal as One Act);**
- Recommend the approval and award by the ATI Director of this Resolution and Purchase Order/Contract to the bonafide Supplier indicated in the Request for Quotation as attached.**

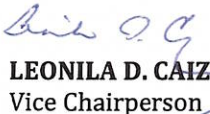
Done this 22<sup>ND</sup> day of JUNE 2020 at Agricultural Training Institute Bldg, Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

  
**JOSEPHINE K. ABEN**  
Member

  
**RUMELIA G. DELA CRUZ**  
Member

  
**ROSE ANN P. LEONOR**  
Member

  
**LEONILA D. CAIZ**  
Vice Chairperson

  
**ANTONIETA J. ARCEO**  
Chairperson

**APPROVED BY:**

  
**ALFREDO S. ATON, MPS-DM**  
Director IV