

**Contract Agreement**  
**PROCUREMENT OF OFFICE SUPPLIES (BOOKPAPER)**

01 DEC 2020

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 2020 between the **AGRICULTURAL TRAINING INSTITUTE** of the Philippines (hereinafter called 'the Entity' of the one part and the **METRO PAPER CONVERTER PHILS. CORP**, with office address at Stuttgart St., Mercedes Business park, Cainta, Rizal, (hereinafter referred to as the SUPPLIER) of the other part;

WHEREAS the ENTITY invites Bids for certain goods and ancillary services, viz., **Procurement of Office Supplies** (Contract Reference No. ITB-ATI-CO-2020-09) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **TWO MILLION ONE HUNDRED SIXTEEN THOUSAND FOUR HUNDRED PESOS ONLY (PHP 2,116,400.00)** (hereinafter called "the Contract Price").

NOW, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) The SUPPLIER's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
  - (b) Schedule of Requirements;
  - (c) Technical Specifications;
  - (d) General Conditions of Contract;
  - (e) Special Conditions of Contract;
  - (f) Performance Security; and
  - (g) ENTITY's Notice of Award
3. In consideration of the payments to be made by the ENTITY to the SUPPLIER as hereinafter mentioned, the SUPPLIER hereby covenants with the ENTITY to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The ENTITY hereby covenants to pay the SUPPLIER in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by this Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by AGRICULTURAL TRAINING INSTITUTE (for the Entity)

Signed, sealed, delivered by METRO PAPER CONVERTER PHILS. CORP (for the Supplier)

**AGRICULTURAL TRAINING INSTITUTE**

By:

  
\_\_\_\_\_  
**ALFREDO S. ATON, MPS-DM**  
Director IV

**METRO PAPER CONVERTER PHILS. CORP**

By:

  
\_\_\_\_\_  
**ANALISA D. ALVAREZ**  
Account Officer

Signed in the presence of:

ALYZA JANE V. CARBUNGCO  
Accounting Office, AFU-OD

Mr. Maricar Abundabar  
Admin Head

ANTONIETA J. ARCEO  
Head, ISD – End User

ACKNOWLEDGEMENT

Republic of the Philippines )  
) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Metro Manila, personally appeared the following, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Name	ID / CTC No.	Date Issued	Place Issued
ALFREDO S. ATON	OSEC-DAB-DIR4-1-1998	1/2019	Quezon City
ANALISA D. ALVAREZ	Driver's License N61-12-000589	1/28/2019	Q.C.

Both known to me to the same persons who executed the foregoing Agreement and acknowledged to me that the same is their own free and voluntary act and deed and that of the entities which they respectively represent. This Agreement consists of two (2) pages including this page on which this Acknowledgement is written and has been signed on each page by the parties hereto and their respective witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date and place above written.

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Book No. LVIIT  
Series of 2020

NOTARY PUBLIC  
ERWIN C. CONDAYA  
NOTARY PUBLIC  
PASIG PATEROS & SAN JUAN  
UNTIL DEC. 31, 2020  
PTR NO. 6423914 1-2-20  
BP NO. 050031/APPT. NO. 54 2019-2  
ROLL NO. 26683  
TIN NO. 210-588-191-000  
MCLE V- 0004493  
2ND FLOOR ARMAL BLDG. URBANO  
VELASCO AVE. MALINAO, PASIG CITY