



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6185156
Procuring Entity AGRICULTURAL TRAINING INSTITUTE
Title Supply and Delivery of Office Supplies to be used during the Rice Achievers Awards 2018 - Awarding Ceremony on March 29-31, 2019 and Post Evaluation on June 24-28, 2019
Area of Delivery Metro Manila

Solicitation Number:	PAD (RICE) FUND 2019-04-76	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Supplies and Devices	Date Published	10/05/2019
Approved Budget for the Contract:	PHP 169,070.00	Last Updated / Time	10/05/2019 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	16/05/2019 09:00 AM
Client Agency:			
Contact Person:	Pamela G Mappala Information Officer IV ATI Bldg., Elliptical Road, Diliman, Quezon City Metro Manila Philippines 1100 63-2-9298541 Ext.260 63-2-9209792 atico.property@yahoo.com		

Description

The Agricultural Training Institute (ATI) invites interested suppliers to submit quotation/proposals for the hereunder requirement:

Supply and Delivery of Office Supplies to be used during the Rice Achievers Awards 2018 - Awarding Ceremony on March 29-31, 2019 and Post Evaluation on June 24-28, 2019.

Budget for the Contract = PHP 169,070.00

For more details, please download the Request for Quotation (RFQ) Form at the PhilGEPS website or contact the ATI Supply Management Services through tel. no. (02) 929-8541 to 49, local 260 or email atico.property @ yahoo.com.

I. MANDATORY REQUIREMENTS

- Submission of:
 - For: PhilGEPS Red Membership
 - Mayor/Business Permit
 - PhilGEPS Registration Number

For: PhilGEPS Platinum Membership
-Certificate of Platinum Membership

Omnibus Sworn Statement (prior to payment)

INSTRUCTIONS:

1. Suppliers are required to read the instructions and fill all the blanks properly. Prospective suppliers are required to use the official RFQ Form in the accomplishing their bid proposals/quotations.
2. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.
3. Quotation/s must include all kinds of taxes for the item listed hereunder, including delivery charges.
4. Always indicate the brand name/model of the offered item(s) or product.
5. Price quotation(s) submitted shall be valid THIRTY (30) days from the deadline for submission of quotations.
6. Terms of Payment within - Thirty (30) days from delivery of item/s.
7. Quotation(s)/ Proposal(s) shall be submitted to the ATI-BAC Secretariat, Supply Management Section, Basement, ATI Central Office, Elliptical Road, Diliman Quezon City.
8. Only sealed canvasses shall be accepted.
9. The bidder is required to affix his/her signature, across the flap of the sealed envelope.
10. DEADLINE FOR SUBMISSION OF SEALED BIDS: May 16, 2019 (Thursday) at 9:00 a.m.
11. Awarding shall be done by lot.

The ATI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the quotation.

Note on how to download the RFQ Form at the PhilGEPS website.

1. Log in at the PhilGEPS website. Search for Bid Abstract Notice no. 6185156.
2. Click the "Order" link and the Order Basket page will be displayed. To proceed the ordering of the document in the Order Basket page, click the "Continue" button.
3. The system will display the Order Confirmation page and click the "Submit" button.
4. The Order Summary page will be displayed. To view or download the Associated Documents, click the Document Hyperlink under the Item column.
5. To return to the Bid Notice Abstract page, click the "Done" button

MILAGROS C. URBANO
BAC Chairperson

Created by Pamela G Mappala

Date Created 09/05/2019

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