



Republic of the Philippines  
Department of Agriculture

## AGRICULTURAL TRAINING INSTITUTE

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### AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

#### A RESOLUTION DECLARING URDUJA SECURITY SERVICES AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER FOR THE PROCUREMENT OF SECURITY SERVICES

FOR MARCH 1, 2022-FEBRUARY 28, 2023  
(PhilGEPS REF. No. 8267994/ ITB NO. ATI-CO-2022-04)

BAC Resolution No. 01-06, s. 2022

**WHEREAS**, Republic Act No. 9184 otherwise known as “The Government Procurement Reform Act “created the Bids and Awards Committee (BAC) to ensure among others that the Procuring Entity abides by the standard set forth by the said act;

**WHEREAS**, Section 10, Rule IV of the IRR-A of the 9184 provides that all procurement shall pass through competitive bidding except as otherwise provided for under the Rule XIV;

**WHEREAS**, the **Procurement of the Security Services for the Period of March 1, 2022 to February 28, 2023**, is not being an exemption, must necessarily pass through competitive bidding;

**WHEREAS**, the Agricultural Training Institute (ATI) posted the Invitation to Bid for the aforementioned Project with Approved Budget for the Contract Amounting to **Four Million Six Hundred Ninety Eight Thousand Thirty Four Pesos and 45/100 (Php 4,698,034.45)** in PhilGEPS Website (PhilGEPS Ref. No. 8267994/ ITB –ATI-CO-2022-04) and the ATI Website;

**WHEREAS**, in response to the said posting, two (2) prospective bidders bought the bidding documents from the BAC Secretariat and submitted their bid proposals during the bid opening held on December 27, 2021;

**WHEREAS**, during the Bid Opening, it was found out that having complied with all the eligibility/ technical and financial requirements, both bidders were rated as “**ELIGIBLE**” to participate in the bidding and thus rated as “**PASSED**”;

Name of Bidder	Bid Amount as Read
Ex-Bataan Veterans Security Agency Inc.	Php 4,102,422.42
Urduja Security Services, Inc.	Php 3,978,143.92

**WHEREAS**, Ex-Bataan Vetrans Security Agency, Inc. through their letter dated December 28, 2021 raised a clarification on Section 4 of Department of Labor and Employment Department Order No. 156-16 regarding the standard administrative fee of security services of not less than 20% of the total contract cost;

**WHEREAS**, the BAC convened to discuss the concern of Ex-Bataan Vetrans Security Agency, Inc. and decided to defer discussion pending the conduct of post-qualification report of the Technical Working Group;

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**WHEREAS**, the Technical Working Group (TWG) for Utility and Security Services conducted a careful examination, validation and verification of all eligibility documents, technical and financial documents required including post-qualification documents as required by RA 9184 and its Implementing Rules and Regulations; and found it to be **"Responsive"** to ATI's requirements (see attached Bid Evaluation Report and Post Qualification Report of BAC TWG;

**WHEREAS**, the Bid Amount as Calculated are as follows:

<b>Name of Bidder</b>	<b>Bid Amount as Calculated</b>
Urduja Security Services, Inc.	Php 3,978,143.92
Ex-Bataan Veterans Security Agency Inc.	Php 4,102,422.42

**WHEREAS**, upon further review of the BAC on the report of TWG particularly the DOLE's Department Order on setting the minimum administrative fee in service agreements, the BAC was able to find out the position of GPPB issued through various Circulars and NPMs namely GPPB Resolution (Res.) No.14-2012 dated 1 June 2012; GPPB Res. No. 14-2015 and GPPB Circular No. 04-2015, both dated 30 April 2015; and Policy Matter Opinion Nos. 03-2012 dated 30 November 2012 and 02-2013 dated 11 April 2014, as well as the case of Philippine Sports Commission, et. al. vs. Dear John Services, Inc. (G.R. No. 183260 dated 4 July 2012);

**WHEREAS**, the GPPB based on their various Circulars and NPMs opined that Section 4 of DOLE DO No. 150-16, insofar as it imposes a minimum administrative fee of 20% of the total contract cost for Service Agreement for security services, likewise runs counter to the provision of Section 31 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations;

**NOW, THEREFORE**, in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. Adopt the Technical Working Group Report of Utility Services and adhere to the Circulars and Non-Policy Matter Opinions of GPPB regarding setting of administrative fee which is against the provision of Section 31 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations;
2. Declare **URDUJA SECURITY SERVICES, INC. as the LOWEST CALCULATED AND RESPONSIVE BIDDER** for the Procurement of the Security Services for March 1, 2022-February 28, 2023;
3. Recommend for the approval of award of the said Contract to **URDUJA SECURITY SERVICES, Inc.** and its Bid Amount as Calculated amounting of **Three Million Nine Hundred Seventy Eight Thousand One Hundred Forty Three Pesos and 92/100 (Php 3,978,143.92)**; and
4. Recommend for the Approval by the ATI Director IV the foregoing findings/recommendations.

BAC Resolution No. 01-06 s. 2022

Resolved this 9<sup>th</sup> day of JANUARY 2022 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

*[Signature]*  
**JOVANEE S. DELA CUADRA**  
Member

*[Signature]*  
**RUMELIA G. DELA CRUZ**  
Member

*[Signature]*  
**GAY RITCHEL GQ. DIANALA**  
Member

*[Signature]*  
**LEONILA D. CAIZ**  
Vice Chairperson

*[Signature]*  
**ANTONETA J. ARCEO**  
Chairperson

**APPROVED BY:**

*[Signature]*  
**ROSANA P. MULA, Ph.D.**  
Director IV