


Republic of the Philippines
AGRICULTURAL TRAINING INSTITUTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the AGRICULTURAL TRAINING INSTITUTE in the CSC website:


Marisa O. Galgo
HRMO

Date: February 28, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Development Management Officer I	OSEC-DAB-DMO1-135-2014	11	25439	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility	N/A	Regional Training Center (CAR), La Trinidad, Benguet
2	Training Center Superintendent II	OSEC-DAB-TRNCS2-1-1998	24	88410	Masters Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/ management training/ learning and development intervention	Four (4) years of supervisory/ management experience	Career Service Professional/ Second Level Eligibility	N/A	Regional Training Center (CAR), La Trinidad, Benguet
3	Training Center Superintendent II	OSEC-DAB-TRNCS2-4-1998	24	88410	Masters Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/ management training/ learning and development intervention	Four (4) years of supervisory/ management experience	Career Service Professional/ Second Level Eligibility	N/A	Regional Training Center 3, San Ramon, Dinalupihan, Bataan
4	Administrative Officer IV	OSEC-DAB-ADOF4-90-2004	15	35097	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service Professional/ Second Level Eligibility	N/A	Regional Training Center 7, Tagbilaran City, Bohol
5	Training Center Superintendent II	OSEC-DAB-TRNCS2-24-1998	24	88410	Masters Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/ management training/ learning and development intervention	Four (4) years of supervisory/ management experience	Career Service Professional/ Second Level Eligibility	N/A	Regional Training Center 13, Butuan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Work Experience Sheet (Attachment to CS Form No. 212) which can be downloaded at www.csc.gov.ph;
3. Performance rating **in the last rating period** (if applicable);
4. **Authenticated** certificate of eligibility/rating/license; and
5. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


MARISA O. GALGO
AO V, HRM, AFUD
Elliptical Road, Diliman, Quezon City
hrmo.co@ati.da.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.