

DEPARTMENT OF AGRICULTURE  
**AGRICULTURAL TRAINING INSTITUTE**

**2017 FOI Inventory**

agency_abbrev	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released (or coverage)	frequency_of_update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, Standard (hard copy) etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - <b>public</b> : info can be disclosed for public consumption regardless of identity - <b>exception</b> : info is under the Exceptions List - <b>internal</b> : info only for agency consumption - <b>with fee</b> : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - <b>limited</b> : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
ATI	Agricultural Training Institute	Farmers' Information Technology Services (FITS) Center Database	Contains information of the FITS Center's such as location, host agency, focused commodity, reports, Magsasakang Siyentista's (MS), FITS staff, contact details, among others	CSV	No	<a href="http://ati.da.gov.ph/fitsnew/">http://ati.da.gov.ph/fitsnew/</a>	limited	DOST PCAARRD	Information Services Division	2012	Monthly
ATI	Agricultural Training Institute	eLearning Database	Contains information of eLearners profile such as username and password, location, contact number, email address, course activity (courses, feedback and grades)	CSV	No	<a href="http://e-extension.gov.ph/elearning/">http://e-extension.gov.ph/elearning/</a>	limited	ATI	Information Services Division	2007	Daily
ATI	Agricultural Training Institute	Farmers Contact Center Database	Contains information of FCC Clients such as contact information, location, nature of queries and responses to their queries, contact information of experts their affiliation among	XLS	No		limited	ATI	Information Services Division	2009	Daily
ATI	Agricultural Training Institute	Personel Data Sheet	Contains personal and professional information of ATI employee	Hard Copy	No		limited	ATI	Human Resource Management Office		Annually
ATI	Agricultural Training Institute	Satetment of Assets Liabilities and Networth	Contains information of ATI Employee assets, liabilities and network	Hard Copy	No		public	ATI	Human Resource Management Office		Annually
ATI	Agricultural Training Institute	Service Records	Contains ATI Employee personal information and government career records	Hard Copy	No		limited	ATI	Human Resource Management Office		
ATI	Agricultural Training Institute	Appointment Papers	Contain information on plantilla position, salary etc	Hard Copy	No		limited	ATI	Human Resource Management Office		
ATI	Agricultural Training Institute	Approved leave form	Contains information on nature of leave, salary, etc	Hard Copy	No		limited	ATI	Human Resource Management Office		

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ATI	Agricultural Training Institute	Office Correspondence and Memoranda(Special Orders, Letter,		Hard Copy/PDF	No		limited	ATI	Records Office		
ATI	Agricultural Training Institute	Contract/Memorandum of Agreement		Hard Copy/PDF	No		limited	ATI	Records Office		
ATI	Agricultural Training Institute	Implementing Rules and Regulations on the Accreditation of Private Organic Agriculture Extension Service Providers	Implementing Rules and Regulations on the Accreditation of Private Organic Agriculture Extension Service Providers	PDF	Yes	<a href="http://ati.da.gov.ph/sites/default/files/policies/AO%2011%20series%202012%20AAESPs%20final.pdf">http://ati.da.gov.ph/sites/default/files/policies/AO%2011%20series%202012%20AAESPs%20final.pdf</a>	Public	DA	Partnership and Accreditation Division		
ATI	Agricultural Training Institute	Implementing Rules and Regulations on the Accreditation of Private Extension Service Providers	Implementing Rules and Regulations on the Accreditation of Private Extension Service Providers	PDF	Yes	<a href="http://ati.da.gov.ph/rtc1/sites/default/files/DA%20Admin%20Order%20No.%2022%20Series%202008%20-%20IRR%20on%20the%20Agricultural">http://ati.da.gov.ph/rtc1/sites/default/files/DA%20Admin%20Order%20No.%2022%20Series%202008%20-%20IRR%20on%20the%20Agricultural</a>	public	DA	Partnership and Accreditation Division		
ATI	Agricultural Training Institute	Rural Based Organization Database	Contains informaito of location, members and contact information of RBOs	XLS	No		limited	ATI	Partnership and Accreditation Division		Annually
ATI	Agricultural Training Institute	Directory of Focal Persons	Contains information, affiliation, contact information and location	XLS	No		limited	ATI	Partnership and Accreditation Division		Annually
ATI	Agricultural Training Institute	Young Filipino Farmers Training Program in Japan (YFTTPJ) Guidelines	Young Filipino Farmers Training Program in Japan (YFTTPJ) Guidelines	PDF/Hard Copy	No		public	ATI	Partnership and Accreditation Division		
ATI	Agricultural Training Institute	Directory of Young Filipino Farmers Training Program in Japan (YFTTPJ) Trainee	Directory of Young Filipino Farmers Training Program in Japan (YFTTPJ) Trainee	XLS/Hard Copy	No		limited	ATI	Partnership and Accreditation Division		Annually
ATI	Agricultural Training Institute	Directory of Accredited ESPs	Directory of Accredited ESPs	XLS	No		public	ATI			

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ATI	Agricultural Training Institute	Directory of Learning Sites	Directory of Learning Sites	XLS	Yes	Policy and Planing Division-ATI Central Office	public	ATI	Policy and Planning Division		
ATI	Agricultural Training Institute	Directory of School for Practical Agriculture	Directory of School for Practical Agriculture	XLS	No		public	ATI			
ATI	Agricultural Training Institute	Pool of Experts		Hard Copy/XLS	No		limited	ATI	Career Management and Development Division		Annually
ATI	Agricultural Training Institute	Directory of Scholars	Graduates of Scholarship Assisted and Funded Programs of ATI	Hard Copy/XLS	No		limited	ATI	Career Management and Development Division		Annually
ATI	Agricultural Training Institute	Work and Financial Plan	Work and Financial Plan	Hard Copy/PDF	Yes	<a href="http://ati.da.gov.ph">http://ati.da.gov.ph</a>	public	ATI	Policy and Planning Division		Biannually/Annually